

Greencroft Parish Council



Paul McAdam  
Clerk to the Council

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19 June 2025

I hereby summon you to attend  
the next Ordinary Meeting of Greencroft Parish Council  
which will be held at Lynwood House, Lanchester on  
**Tuesday 24 June 2025 at 6.00pm.**

Press and public are welcome to attend.

Clerk to the Council

### **A G E N D A**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**  
To confirm as a correct record:
  - the minutes of the Ordinary Meeting held on 27 May 2025
- 5. Planning / Roadworks**  
DCC Reports emailed
- 6. County Councillor Update**
- 7. Annual Governance and Accountability Return**
  - (i) Annual Internal Audit Report 2024-25
  - (ii) Annual Governance Statement 2024-25
  - (iii) Accounting Statements 2024-25
  - (iv) Exercise of Public Rights – Date to be Confirmed
  - (v) Certificate of Exemption
- 8. Clerk Update**  
Park Area  
Banking Arrangements  
Hours Worked

**9. Budget**

Update on budget for 2025/26

**10. Accounts for Payment**

Total Results - £105.00 – Web hosting and Domain Renewal

Durham Country Council - £525.72 + £103.14 VAT – Grass Cutting 2025/26

Three Horseshoes Junction

Paul McAdam – 33.5 hours April and May plus June hours - Salary

The following payments paid by Clerk due to banking issues – to then reimburse clerk

Fred Emmerson – £120.00 – Fence Repair

CDALC - £58.35 – 2025/26 Membership

Purchase of printer ink - £34.98

Agreed at May meeting but yet to be paid

Waters & Co Property Services - £140.00 – Seat Repairs

Gordon Fletcher - £100.00 – Audit Work

Paid by direct debit – previously agreed

Information Commissioners Office - £47.00 – Data Protection Fees 2025/26

**11. Traffic / Road Issues in Village**

**12. Statement of Internal Control**

Amended document to be agreed

**13. Seat and Fence Inspections / Issues**

**14. Questions from Members**

To deal with any further questions submitted by Members. These must be submitted to the Clerk by 12.00 noon on the day preceding the meeting.

**15. Chairperson's Announcements**

**16. Any Other Business**

**17. Date of next meeting**

To be agreed – Potentially July 22<sup>nd</sup> due to Clerk holidays.

No meeting in August.

