

## Greencroft Parish Council

Minutes of the Council Meeting held on 25 July 2023 at 6.00pm at Lynwood House,  
Lanchester

Present: Sandra McDonagh, Vivien Self, Ann Bell, Gavin Jarvis, Jane Cain, Paul McAdam  
(Clerk)

Apologies: Dorothy Parry, Barbara Jamieson, County Councillor Mike McGaun

### 103/23 Declarations of Interest

None.

### 104/23 Public Participation

None.

### 105/23 Minutes of the last Meeting

**Resolved** that the Minutes of the Ordinary Meeting held on 27 June 2023 be **AGREED** as a correct record

### 106/23 Planning and Road works

DCC reports had been circulated – 1 application in Greencroft Parish was included. There were no objections to this proposal.

### 107/23 County Councillor Update

Not available at this meeting.

### 108/23 Clerk Update

Website Updates – All links to agendas and minutes on website now direct to the appropriate document. It was **AGREED** that there was no need to upload further back than 2015 but to add a comment that these were available via the Parish Clerk.

It was also **AGREED** that the clerk will contact the web host to establish if there is a way to evidence whether the site is being visited and how often.

Contract of Employment – Template checked and all seems OK. Clerk to populate and bring to next meeting for agreement.

Boundary Change Proposals – a response to the consultation on behalf of Greencroft Parish Council had been submitted and a copy of this provided to County Councillors and Member of Parliament.

AGAR Returns – Consultation period now closed – no queries received.

Hours Worked – Estimated 12 for July and it was **AGREED** for these to be paid at the end of the quarter.

### **109/23 Budget**

2023/24 budget position circulated prior to meeting – no queries received.

### **110/23 Accounts for Payment**

Durham County Council – Grass cutting - £561.34

Jane Cain – Refund for paint for benches - £22.00

It was **AGREED** for these payments to be made.

### **111/23 Traffic Issues in Village**

The clerk updated the meeting that he had received a reply from DCC Traffic Assets informing that they were working through a backlog of projects and were still not caught up yet. It was **AGREED** that the clerk will enquire further about how long this will likely be and also to request that the Parish Council are fully involved in any planning regarding location and style of calming measures implemented.

### **112/23 Seat and Fence Inspections**

Jane Cain had carried out the monthly check and identified that there had been damaged caused to the middle seat. The damage to the leg was substantial and had made the seat unsafe.

It was **AGREED** that Jane would forward photographs to the Clerk to make enquiries with gardener if any damage had been caused by his machinery.

It was also **AGREED** that Ann Bell would try and arrange removal of the seat as soon as possible.

### **113/23 Questions from Members**

None received.

### **114/23 Chair Announcements**

None.

### **115/23 Any Other Business**

It was suggested by the Chair that the September meeting should contain an item relating to the noticeboard and potentially replacing this.

### **116/23 Next Meeting**

Tuesday 26<sup>th</sup> September at 6.00pm at Lynwood House and also via Zoom