

Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on
Tuesday 24 May 2016 at 7.15p.m.

Present Mr J Johnson – Chair
Mr C Lee, Mrs D Parry, Mr D Quayle and Mrs V Self

In attendance
Councillor O Johnson

Apologies
There were no apologies for absence

66/16 Declarations of Interest

There were no Declarations of Interest

67/16 Public Participation

No members of the public were present at the meeting

68/16 Minutes of the last meeting

Resolved - that the minutes of the Ordinary meeting held on 27 April be confirmed as a correct record and signed by the Chair

69/16 Correspondence

- (i) Donation – member of the public**
Members were informed that a donation of £250.00 had been received
Resolved - that the donation be received and thanks recorded
- (ii) Clerk & Councils Direct - newsletter**
Resolved – that the newsletter be received

70/16 Flower Beds

Consideration was given to the summer planting of the two flower beds.

Resolved – that two beds be planted at a cost of £225

71/16 Position of Clerk

Members received the resignation of the Clerk.

Members discussed the arrangements for the replacement of the Clerk.

Resolved that:

- (i) The job advert, job description and job specification be approved
- (ii) An advert be placed in the Village Voice and the cost of the advert of £15.00 be approved
- (iii) The advert be sent to County Durham Association of Local Councils (CDALC) so that it may be put on the CDALC website, the Durham County Council intranet system and distributed to all Town & Parish Councils
- (iv) The job advert be placed in the notice board

72/16 Internal Audit Report 2015 / 16

The Clerk reported that the report had now been received and that there were no matters to bring to the attention of the Council

Resolved – that the report be received

73/16 Financial Information

Consideration was given to the report of the Clerk

Resolved - that the report be received

74/16 Clerk – Hours Worked

Resolved - that approval be given for payment for 12 hours worked in May

75/16 Accounts for Payment

Resolved - that approval be granted for payments made as follows:

Zurich	- Insurance	- £232.71
S Laverick	- expenses (computer and printer)	- £523.98

76/16 Chairperson’s Announcements

There were no announcements

77/16 Questions from Members

There were no questions from members

78/16 Date of Next Meeting

Resolved - that the next Ordinary meeting of the Council be held in Lynwood House on Tuesday 28 June 2016 at 7.00pm

Meeting ended at 7.50 p.m.