

Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on
Tuesday 26 January 2016 at 7.00p.m.

Present Mr J Johnson – Chair
Mr C Lee, Mr D Quayle, Mrs V Self and Mrs D Parry

Apologies
No apologies were received

1/16 **Declarations of Interest**

There were no Declarations of Interest

2/16 **Public Participation**

No members of the public were present at the meeting

3/16 **Minutes of the last meeting**

Resolved - that the minutes of the Ordinary Meeting held on 18 November 2015 be confirmed as a correct record and signed by the Chair

4/16 **Correspondence**

- (i) Clerk & Councils Direct – January Newsletter**
Resolved - that the Newsletter be received
- (ii) War Memorials Trust – November Bulletin**
Resolved - that the Bulletin be received
- (iii) LCR – Winter Magazine**
Resolved - that the Magazine be received
- (iv) Parish Councils Committee (PCC)**
Resolved - that the minutes of the meeting held on 21 November be received
An update on the position with regard to the purchase of fly-tipping cameras was given. The Neighbourhood Warden Service is currently undergoing a restructure. There are currently 24 fly tipping cameras around the county which require management and maintenance. Durham County Council has no capacity at present to take on any more cameras. The proposed project from

the 8 parish councils in the Mid Durham Area to purchase 4 cameras is therefore placed on hold.

Resolved - that the information be received

The current fly tipping hot spots were discussed

Resolved - that the fly tipping hot spots on Tower Road and Edge Lane are reported to the Neighbourhood Warden Service for attention

(v) Buckingham Palace Garden Party – 24 May 2016

Resolved - that the correspondence be received

5/16 Installation of new seat

An update was given. The seat had been delivered and would be installed by members once the weather has improved.

Resolved - that the report be received

6/16 Transparency Code – application for funding

It was reported that a decision on the recent application for funding had not yet been received

Resolved – that the report be received

7/16 Parish Council website

Members were informed of information received from Durham County Council regarding future website services. Currently the County Council host and maintain the Parish Council website at no charge. We have been informed that from 2016 there is an option to continue with this arrangement by entering into a service level agreement with the County Council for an annual service charge estimated to be £575. If a service level agreement is not entered into the County Council will continue to host the website until 31 March 2017 at which point it will then be taken down.

Resolved - that information and prices are sought for alternative website design and hosting

8/16 External Audit Arrangements

The Clerk reported on details of revised external audit procurement which will be introduced from 1 April 2017. From 1 April 2017 Parish and Town Councils will have an auditor appointed to them by a new 'sector-led body' or a Parish Council can decide to procure their own.

The Smaller Authorities Audit Appointments Ltd (SAAAL) has been established to act as the procurement body to appoint an external auditor.

Resolved - that Greencroft Parish Council opt in to these new arrangements

9/16 Registration and Declaration of Interest

Consideration was given to information circulated

Resolved - that the information be received

10/16 Donations

Consideration was given for requests for donations from

- Great North Air Ambulance
- Butterwick House Hospice
- Durham Cathedral

Resolved – that a donation of £50 be made to Great North Air Ambulance

11/16 Budget 2016/17

Resolved - that the approved budget information be received and noted

12/16 Financial Information

Consideration was given to the report of the Clerk

Resolved - that the report be received

13/16 Clerk – Hours Worked

Resolved - that approval be given for payment for 8 hours worked in December as authorised by the Chair and for 7 hours worked in January

14/16 Accounts for Payment

Resolved - that approval be granted for payments made as follows:

S Laverick	- Salary (Oct - Dec)	- £197.90
HMRC	- Tax (Oct - Dec)	- £49.60
P Snowdon	- Flower beds	- £225.00

Durham County Council	- Grass Cutting	- £480.55
Marmax Products Ltd.	- Seat	- £394.20

And that authority be given for the purchase of paper and printing cartridges

15/16 Chairperson's Announcements

There were no announcements

16/16 Questions from Members

There were no questions from members

17/16 Date of Next Meeting

Resolved that:

- (i) the next Ordinary meeting of the Council be held in Lynwood House on Tuesday 23 February 2016 at 7.00pm
- (ii) the meeting of the Council in March to take place on Monday 21 March

Meeting ended at 8.00p.m.