

Greencroft Parish Council



Paul McAdam  
Clerk to the Council

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23 May 2023

I hereby summon you to attend  
the next Ordinary Meeting of Greencroft Parish Council  
which will be held at Lynwood House, Lanchester on  
**Tuesday 30 May 2023 at 6.00pm.**

Press and public are welcome to attend.

**The meeting will also facilitate attendance via Zoom**

**Zoom Meeting ID – 707 673 6677  
Passcode – 6yEa83**

Clerk to the Council

### **A G E N D A**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**  
To confirm as a correct record:
  - the minutes of the Ordinary Meeting held on 25 April 2023
- 5. Planning**  
DCC Reports emailed
- 6. Roadworks**  
DCC Reports emailed
- 7. Annual Governance and Accountability Return**
  - (i) Annual Internal Audit Report 2022-23
  - (ii) Annual Governance Statement 2022-23
  - (iii) Accounting Statements 2022-23
  - (iv) Exercise of Public Rights
  - (v) Certificate of Exemption

- 8. County Councillor Update**
- 9. Clerk Update**  
Website Updates  
Contract of Employment  
Hours Worked
- 10. Budget**  
Update on budget for 2023/24
- 11. Accounts for Payment**  
CDALC Annual Membership - £42.33  
Zurich Municipal – Annual Insurance - £206.08  
Steve Ragg – Internal Audit Fee - £80.00
- 12. Boundary Review – Proposed Changes to Lanchester Ward**
- 13. Traffic Issues in Village**
- 14. Seat and Fence Inspections**
- 15. Questions from Members**  
To deal with any further questions submitted by Members. These must be submitted to the Clerk by 12.00 noon on the day preceding the meeting.
- 16. Chairperson’s Announcements**
- 17. Date of next meeting**  
Tuesday 27<sup>th</sup> June at 6.00pm at Lynwood House