

Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on
Tuesday 26 September 2017 at 7.00pm

Present Mr J Johnson – Chair
Mr C Lee
Mrs D Parry
Mrs J Toase (Clerk)
Mrs D Singleton
Mrs S McDonagh
Cllr O Johnson (Observer)
K McDonagh
Mrs L Cummings (Newly Appointed Clerk)

Apologies

Mrs V Self – Apologies Accepted
Mr D Quayle – Apologies Accepted

146/17 Declarations of Interest

There were no declarations of interest.

147/17 Public Participation

None.

148/17 Minutes of the last meeting

(i) **Resolved** - that the minutes of the Ordinary Meeting held on 2 August 2017 confirmed as a correct record and signed by the Chair.

149/17 Appointment of Parish Clerk

Members agreed the appointment of Mrs Lynn Cummings with immediate effect. JT agreed to assist with a handover until required.

150/17 Planning

Resolved – None to discuss.

Information only – Cllr Johnson informed that a planning appeal has been submitted in relation to Howden Works Holiday Chalet application.

CL queried any update on Maiden Law Hospital site. No update was known.

Signed.....

151/17

Roadworks

Resolved – A6076 Howden Bank gas main replacement complete.

152/17

Correspondence

- (i) **Durham Miners Association Pitman's Parliament**
Resolved – via email deadline 16 October 2017.
- (ii) **Dementia Action Alliance**
Resolved – via email.
- (iii) **Medium Term Financial Planning**
Unresolved – discuss at October meeting.
- (iv) **Clerks and Councils Direct**
Resolved – received magazine.
- (v) **Learning Library**
Resolved – Donation request noted.
- (vi) **LCR**
Resolved – magazine received.
- (vii) **NALC newsletter from S Ragg**
Resolved – magazine received.
- (viii) **HR Training Course from S Ragg**
Resolved – sent via email.

15317

Parish Councils Committee

Unresolved – fly tipping camera requests to S Laverick. Await minutes from 16 September meeting.

154/17

Flower Beds and Grass Cutting

Unresolved – Members agreed to discuss winter flower bedding at October meeting. CL advised that recreation area grass requires cut. JJ stated that a cut will be due shortly and he will discuss schedule for 2018 with current contractor Andy Purves.

155/17

Clerk Update

Resolved – No training attended.

Resolved – No meetings attended.

Unresolved – Members agreed to wait for the Motor Insurance Bureau response to JJ prior to agreeing £130 plus VAT quote from Emerson Fencing to repair. JJ to update at October meeting.

Unresolved – Members agreed for the Clerk to inquire costs for removal of a suspected birch tree which has appeared in the recreation area. This quote will be added to Oliver Tree Surgeons quotation of £230 plus VAT for maintenance of trees. Will be discussed at October meeting and consider fence being added to insurance in 2018.

Signed

156/17 Financial Information

Unresolved – Consider charity donation at October meeting.

157/17 Budget

Resolved – Members agreed monthly budget sheet.

Resolved – Members agreed monthly bank balance information £8866.31

Unresolved – Members agreed to consider budget and precept 2018/19 at October meeting.

158/17 Clerks – Hours worked and Subsequent Payment

Resolved – Members approved 10 hours worked July 2017, 17 hours August 2017 and subsequent payment.

159/17 Accounts for Payment

Resolved – Lanchester Village Voice £15.00 (Chair provided to Clerk at meeting for Clerk position advertisement)

160/17 BDO External Audit

Resolved – Report received qualified opinion with no fee. Members approved and accepted the report.

161/17 Seat and Fence Inspection

Resolved – CL inspection undertaken and no major issues. Cleaning of seats undertaken. NFA with Marmax required at present. CL to produce receipt for reimbursement of cleaning products. Wooden Seats along Tower Road reported safe.

162/17 Chairperson's Announcements

The Chair thanked all for attending and JT for Clerk services since June 2016.

Signed

163/17 Questions from Members

No questions.

164/17 Date of Next Meeting

Resolved - that the next Ordinary meeting of the Council be held in Lynwood House, Lanchester on Tuesday 31 October 2017 at 7.00pm.

Meeting ended at 7.50 p.m.

Certified as a true record

Chairman.....

Date.....