

Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on
Tuesday 31 October 2017 at 7.00pm

Present Mrs V Self – Vice Chair
Mr C Lee
Mrs D Parry
Mrs D Singleton
Mrs L Cummings - Clerk

Apologies

Mr John Johnson – Apologies Accepted
Mrs S McDonagh– Apologies Accepted
Mr D Quayle – Apologies Accepted
Mr K McDonagh – Apologies Accepted

165/17 **Declarations of Interest**

There were no declarations of interest.

166/17 **Public Participation**

None.

167/17 **Minutes of the last meeting**

(i) **Resolved** - that the minutes of the Ordinary Meeting held on 26 September confirmed as a correct record and signed by the Chair.

168/17 **Planning**

Resolved – None to discuss.

169/17 **Roadworks**

Resolved – None to discuss

170/17 **Correspondence**

- (i) **Medium Term Financial Planning (DCC)**
Resolved – Members informed consultation available on line.
- (ii) **Grass Cutting invoice A.D. Purves**
Resolved – emailed and on Agenda
- (iii) **Quote for tree work Oliver's**
Resolved – emailed and on Agenda

Signed.....

17117 Parish Councils Committee

Resolved – Minutes from 16 September emailed and agreed.

172/17 Flower Beds and Grass Cutting

Unresolved – Members agreed payment of £492 to Andy Purves for grass cutting and weed application. Clerk to check with JJ if he has spoken to Andy Purves concerning the schedule for 2018 and to ask him to give the grass a lower cut next year.

Unresolved – Clerk to check the flower bedding contract. If Paul Snowdon contracted to do winter bedding Clerk to ask him to put in the winter bedding plants and do an intensive weed. Clerk also to request better standard of summer bedding in 2018. If not contracted then Members will weed and plant bulbs in tubs.

173/17 Clerk Update

Resolved – No training attended this month but Clerk to attend Data Protection training session 1 November in Spennymoor Town Hall.

Resolved – No meetings attended.

Unresolved – JJ unable to attend meeting but Members informed by CL he had said he had heard nothing so far from the insurance bureau. Clerk to speak to JJ concerning the update.

Unresolved – Members agreed quotation for £240 plus Vat from Oliver Tree Surgeons for maintenance of trees and felling of Birch tree by the memorial tree. Clerk to contact Oliver's to go ahead with work. Clerk to inform residents who reported the Birch tree when work is to be done.

174/17 Financial Information

Unresolved – Consider charity donation at March 2018 meeting.

175/17 Budget

Resolved – Members agreed monthly budget sheet.

Resolved – Members agreed monthly bank balance information £8377.11

Unresolved – Members agreed to consider budget and precept 2018/19 at November meeting. Clerk to contact Jacqui/Sally for guidance on how to proceed.

176/17 Clerks – Hours worked and Subsequent Payment

Unresolved – Members approved September & October final salary and HMRC payment to Jacqui Toase (outgoing clerk) and subsequent payment below. Clerk to contact JT and check if she needs a P45.

Salary - £379.40

HMRC - £94.80

Signed

177/17 Accounts for Payment

Resolved – A.D. Purves grass cutting and weeding £492

Resolved – Jacqui Toase outgoing clerk salary £379.40 and HMRC £94.80

178/17 Seat and Fence Inspection

Resolved – CL inspection undertaken and no major issues, possibly look at painting seats along Tower Road at a later date. CL stated JJ will have receipt for reimbursement of cleaning products. Wooden Seats along Tower Road reported safe.

179/17 Chairperson’s Announcements

None

180/17 Questions from Members

No questions.

181/17 Date of Next Meeting

Resolved - that the next Ordinary meeting of the Council be held in Lynwood House, Lanchester on Tuesday 28 November 2017 at 7.00pm. Note possible date change following discussion with chair.

Meeting ended at 8.05 p.m.

Certified as a true record

Chairman.....

Date.....