

# Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on  
Monday 15 May 2017 at 7.10pm

**Present** Mr J Johnson – Chair  
Mr C Lee  
Mr D Quayle  
Mrs V Self  
Mrs J Toase (Clerk)  
Mrs D Singleton  
Mrs S McDonagh

Mrs D Parry (Public)

**Apologies**  
Cllr O Johnson

**90/17      Declarations of Interest**

There were no declarations of interest.

**91/17      Public Participation**

Mrs D Parry.

**92/17      Minutes of the last meeting**

(i) **Resolved** - that the minutes of the Ordinary Meeting held on Thursday 27 April 2017 confirmed as a correct record and signed by the Chair.

**93/17      Co-Option**

**Resolved** - Members agreed the co-option of Mrs D Parry and relevant forms where signed.

**94/17      Planning**

**Resolved** – none for parish to discuss.

**95/17      Roadworks**

**Resolved** – A6076 o/s Brookside, Howden Bank electricity cable works

**Resolved** – emergency gas leak works

Signed.....

- 96/17**      **Correspondence**
- (i)      **Clerks and Councils Direct**  
**Resolved** – Magazine received.
- 97/17**      **Parish Councils Committee**
- Resolved** – await minutes from meeting held on 18 March 2017.
- 98/17**      **Flower Beds and Grass Cutting**
- Unresolved** – Await quote from P Snowdon for flower bed maintenance.
- Resolved** – Agreed contract agreement with A Purves and quote for the annual provision.
- 99/17**      **Clerk Update**
- Resolved** – No training attended.  
**Resolved** – Online banking resolved.  
**Unresolved** – Clerk to apply for transparency funding of 1 hour per months.  
**Resolved** – Clerk to invite Andy Coulthard to the next parish meeting on 25 June 2017 to discuss the Village Action Plan process.  
**Unresolved** – Clerk to inform insurance and claim for damage to fence at recreation area. Query if repair can be undertaken prior to claim submission.
- 100/17**      **Internal Audit**
- Resolved** – Sheet 1 Internal Audit report items discussed and no significant risk. Members agreed BDO External Audit submission.
- 101/17**      **Financial Information**
- Resolved** – Members agreed financial analysis provided by Clerk.  
**Resolved** – Members agreed BDO submission before 5 June 2017.  
**Resolved** – Members agreed Insurance agreement for 5 years.

Signed .....

102/17

**Budget**

**Resolved** – Members agreed monthly budget sheet which will be provided monthly.

103/17

**Clerks – Hours worked and Subsequent Payment**

**Resolved** – Members approved 5 hours worked and subsequent Payment of £50.45 for April 2017.

104/17

**Accounts for Payment**

**Resolved** – CDALC Electorate Training £27.00

**Resolved** – CDALC Annual Return Training £27.00

**Resolved** – CDALC Annual Subscription £43.60

**Resolved** – Data Protection Renewal £35.00

**Resolved** – Insurance Renewal 5 year agreement £240.04

105/17

**Seat and Fence Inspection**

**Resolved** – CL no inspection undertaken. Cleaning of seats will be undertaken during the summer.

106/17

**Chairperson's Announcements**

The Chair thanked all for last year's commitments and is looking forward to the future parish Meetings.

107/17

**Questions from Members**

No questions.

108/17

**Date of Next Meeting**

**Resolved** - that the next Ordinary meeting of the Council be held in Lynwood House on Tuesday 27 June 2017 at 7.00pm.

**Meeting ended at 8.00 p.m.**

**Certified as a true record**

**Chairman**.....

**Date**.....27 June 2017.....

Village Plans.

2017-2020 separate from Land Use.

Horse thinking.

Gully cleaning.

21 Oct CDALC Annual Meeting.