

Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on
Tuesday 28 February 2017 at 7.00p.m.

Present Mr J Johnson – Chair
Mrs V Self - Vice
Mr C Lee
Mrs D Singleton
Mrs D Parry
Mrs S McDonagh
Cllr O Johnson (County Councillor)
Mrs J Toase (Clerk)

Apologies
Mr D Quayle – apologies accepted.

21/17 **Declarations of Interest**

There were no declarations of interest.

22/17 **Public Participation**

No public participation.

23/17 **Minutes of the last meeting**

(i) **Resolved - that the minutes of the Ordinary Meeting held on Tuesday 24 January 2017 confirmed as a correct record and signed by the Chair.**

24/17 **Planning**

Resolved – Former Hospital Site DCC approval information received.

25/17 **Roadworks**

Resolved – A6076 Howden Bank works ended

Resolved – Capital Works Project Street Lighting at Tower Road information received.

Signed 

26/17

Correspondence

- (i) Briefing notes for members May Elections**
Resolved – information shared. Cllrs to download the link
- (ii) Neighbourhood Planning Grants**
Resolved – information shared.
- (iii) Parish Polls**
Resolved – information shared.
- (iv) Gambling Act**
Resolved – information shared.
- (v) Street Lighting 28 day Consultation**
Resolved – Information shared.
- (vi) Clerks and Councils Direct Magazine**
Resolved – publication received.

27/17

Parish Councils Committee

Resolved – await minutes from meeting held on 21 January 2017.

28/17

Flower Beds

Resolved – Currently no maintenance required.

29/17

Wild Flower Planting

Unresolved – Clerk delegated to query outcome of DCC Autumn meeting.

30/17

Clerk Update

- Resolved** - Clerk training update provided.
- Resolved** - Bank Changes in process.
- Resolved** - Transparency Funding – Clerk delegated to apply for funding 2016/201.
- Resolved** - Electoral Register information held by Clerk.
- Unresolved** - Bus Shelter and White Gateway - Clerk provide update at next meeting .
- Resolved** - Clerk Annual Leave 30 March to 22 April 2017.

Signed.....

- Resolved** - Attendance record available from Clerk.
- Resolved** - Cllr Training July - information only.
- Resolved** - Cllr Standards Training – information only.
- Resolved** - Clerk update regarding Probation Service Community Work.
- Resolved** - DCC Savings and Services – information only.
- Resolved** - DCC Do It Online – information only.
- Resolved** - Smaller Town Councils Forum 16.02.17 – information only

31/17 Financial Information

- Resolved** – Clerk reclaim VAT £248.05.
- Resolved** – Clerk pay scale from 1 April 2017 £10.09.

32/17 Budget

None to discuss.

33/17 Clerk – Hours Worked and Subsequent Payment

Resolved – approval granted for Clerk 16.5 hrs (January 2017) and subsequent payment of £164.83 to be paid in March 2017.

34/17 Accounts for Payment

Resolved – payments agreed and cheques signed.
 Fly Tipping Cameras - £142.20
 Great North East Air Ambulance - £50

35/17 Risk Review

Resolved – agreed 2017 update.

36/17 Risk Assessment

Unresolved – Clerk delegated to review and update at March meeting.

37/17 Asset Register

Unresolved – Clerk delegated to review and update at March meeting.

38/17 Internal Audit

Resolved – Agreed to request Mrs Catherine McCormick to undertake the councils internal audit. Clerk delegated to arrange.

Signed..........

39/17

Recreation Area Fence

Resolved – Chairman undertaken inspection and no maintenance work required. Clerk delegated to discuss with Local Police Inspector regarding horses in neighbouring field.

40/17

Chairperson's Announcements

None.

41/17

Questions from Members

CL queried Ask Durham regarding the provision of grass cutting. Clerk delegated to query the council taking over this service from DCC.

42/17

Date of Next Meeting

Resolved - that the next Ordinary meeting of the Council be held in Lynwood House on Tuesday 28 March 2017 at 7.00pm.

Resolved – Due to Clerk annual leave April's meeting needs to be rearranged. Agreed date 27 April 2017 at 4pm

Resolved – Annual, Parish and Ordinary Meeting to be held in Lynwood House on Monday 15 May 2017 at 7pm.

Meeting ended at 8.15 p.m.

Certified as a true record

Chairman.....

Date..... 28 March 2017