

Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on
Thursday 27 April 2017 at 4.00p.m.

Present Mr J Johnson – Chair
Mr C Lee
Mr D Quayle
Mrs V Self
Mrs J Toase (Clerk)
Mrs D Singleton
Mrs S McDonagh

Apologies
Mrs D Parry
Cllr O Johnson

66/17 Declarations of Interest

There were no declarations of interest.

67/17 Public Participation

No public participation

68/17 Minutes of the last meeting

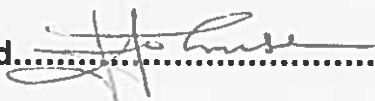
(i) **Resolved** - that the minutes of the Ordinary Meeting held on Tuesday 28 March 2017 confirmed as a correct record and signed by the Chair.

69/17 Planning

Resolved – none for parish to discuss.

70/17 Roadworks

A6076 Howden Bank
Resolved – BT Pole Removal 4 April
Resolved – Water Installation 19 – 25 April
Resolved – Drainage Works 11 – 15 April

Signed.....

71/17

Correspondence

- (i) **Transparency Funding 2017/18**
Resolved – Claim form received and agreed to claim 1 hour per month.
- (ii) **Notice of Nominations**
Resolved – information received and members agreed to discuss co-option at next meeting
- (iii) **Data Protection Renewal expires May 2017 £35.00**
Resolved – agreed to pay renewal
- (iv) **LCR**
Resolved – publication received
- (v) **Citizens Advice County Durham**
Resolved – letter received

72/17

Parish Councils Committee

Resolved – await minutes from meeting held on 18 March 2017.

73/17

Flower Beds and Grass Cutting

Unresolved – Clerk to arrange an urgent recreation area grass cut by A Purves and quote for the annual provision and gain a quote from P Snowdon for flower beds.

74/17

Clerk Update

Resolved – No training attended.

Resolved – No Meetings attended.

Unresolved – Brick Bus Shelter DCC resolving ownership. Advised no maintenance from Parish until ownership resolved.

Unresolved – Clerk to seek clarity from Andy Coulthard in relation to the Village Action Plan.

Resolved – Agreed no meeting required with Clean and Green to take over grass cutting provision.

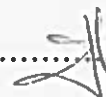
75/17

Financial Information

Resolved – precept payment received.

Resolved – Transparency Funding Cheque received.

Signed



76/17

Budget

Resolved – Members agreed End of Year Account Report of the Clerk.

Resolved – Members agreed the financial status and bank statements.

Resolved – Members agreed the Annual Bank Reconciliation.

Resolved – Members agreed the Receipts and Payment Account Report.

Resolved – Members agreed Asset Register.

Resolved – Members agreed and Chair signed Section 1

Resolved – Members agreed and Chair signed Section 2

Resolved – Members agreed and Chair signed BDO External Audit Document submission.

Unresolved – Clerk to provide a financial analysis for 2016/17.

77/17

Clerks – Hours worked and Subsequent Payment

Resolved – Members approved 21 hours worked and subsequent Payment for March 2017.

78/17

Accounts for Payment

Resolved – None.

79/17

Internal Audit

Unresolved – Clerk to meet with Mrs McCormick prior to BDO submission.

80/17

Seat and Fence Inspection

Resolved – CL provided update. No major maintenance required, clean of seats when weather improves. CL will undertake this clean of seats.

81/17


Chairperson's Announcements

None.

82/17

Questions from Members

No questions.

Signed

83/17

Date of Next Meeting

Resolved - that the next Ordinary meeting of the Council be held in Lynwood House on Monday 15 May 2017 at 7.00pm.

Meeting ended at 5.30 p.m.

Certified as a true record

Chairman.....

Date.....