

Greencroft Parish Council



Jacqui Toase  
Clerk to the Council

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21 July 2017

I hereby summon you to attend  
the next Ordinary Meeting of Greencroft Parish Council  
which will be held at **Lynwood House**  
on **Wednesday 2 August 2017 at 7.00pm.**

Press and public are welcome to attend.

Clerk to the Council

### **A G E N D A**

- 1. Apologies for Absence**  
Dorothy Parry apologies received
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
  - (i) To confirm and approve the minutes of the Ordinary Meeting held 27 June 2017 (attached A)
- 5. Planning**  
Approval granted – DM/17/01574/FPA – Howden Bank works (Fred Emerson) sent via email
- 6. Roadworks**
  - (i) Stoneyheap Road Closure for resurfacing 20 to 23 July sent via email - should be complete
  - (ii) A6076 Howden Bank, gas main replacement sent via email – 7 August to 1 September

- 7. Correspondence**
  - (i) **Transparency Funding 2017/18** – cheque received £121.08
  - (ii) **Draft Charter between DCC and Local Councils** – deadline end of July (sent via email)
  - (iii) **CDALC AGM 21 October** – 2 places invitation will be sent in September
  - (iv) **Councillor Training** – Denise and Sandra to attend places confirmed
  - (v) **AAP Village Plan 2017/20** – (attached B)
  - (vi) **Clerk and Councils Direct** – Magazine received
  
- 8. Parish Councils Committee**

Minutes from meeting 18 March 2017 and agenda for 22 July 2017 received (attached C)
  
- 9. Flower Beds and Grass Cutting**

Summer Flower Beds should be complete – payment £225.00
  
- 10. Clerk Update**
  - (i) Training Update – None attended
  - (ii) Meeting Update – None attended
  - (iii) Bus Shelter – Await DCC decision on ownership
  - (iv) Recreation Area Fence – update insurance and quotation for repair
  - (v) Clerk Job Vacancy – deadline Fri 18 August 2017
  
- 11. Financial Information**
  - (i) Transparency Funding Cheque received - £121.08
  
- 12. Budget**

See Budget Sheet (attached D)  
Current Bank Balance information
  
- 13. Clerks – Hours Worked and Subsequent Payment**

To consider and approve the hours worked in June (11 hours) July (10 hours)
  
- 14. Accounts for Payment**

Clerk Salary - £410.59 (end of March, April, May and June)  
HMRC - £102.60  
P Snowdon - Summer Flower Beds - £225.00
  
- 15. BDO External Audit**

Update – items identified on Asset Register
  
- 16. Seat and Fence Inspections**

Clerk update from Marmax  
CL to update from monthly inspection
  
- 17. Chairperson’s Announcements**
  
- 18. Questions from Members – Information only**

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.

- 19. Date of next meeting**  
To set the date and time