

Greencroft Parish Council



Lynn Cummings  
Clerk to the Council

Tel:- 07933185641

23 York Crescent  
Newton Hall  
Durham  
DH1 5PU

20<sup>th</sup> February 2018

I hereby summon you to attend  
the next Ordinary Meeting of Greencroft Parish Council  
which will be held at **Lynwood House**  
on **Tuesday 27<sup>th</sup> February 2018 at 7.00pm.**

Press and public are welcome to attend.

Clerk to the Council

### **A G E N D A**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
  - (i)** To confirm and approve the minutes of the Ordinary Meeting held 30<sup>th</sup> January 2018 (attached A)
- 5. Planning**

None
- 6. Roadworks**

Update on Drain/Gully request to DCC
- 7. Correspondence**

Roadworks Report DCC – emailed  
Planning weekly list DCC – emailed  
NALC Chief Executive Bulletin - emailed
- 8. Parish Councils Committee**

Next meeting 24<sup>th</sup> March in Brandon

- 9. Flower Beds and Grass Cutting**  
Spring flower bedding and DCC grass cutting areas
- 10. Clerk Allocation of Budget**
- 11. Clerk Update**
  - (i) Training Update – Mazars External Audit Training Session 28<sup>th</sup> March
  - (ii) Meeting Update – CDALC 22<sup>nd</sup> February
- 12. Financial Information**  
None
- 13. Budget**  
See Budget Sheet  
Current Bank Balance information
- 14. Clerks – Hours Worked and Subsequent Payment**  
January - 15hrs
- 15. Accounts for Payment**  
Clerk Sept-Dec 2017 - £363.25  
HMRC (Clerk tax) - £90.80  
DCC grass cutting - £491.41  
Emerson fencing - £156.00
- 16. Seat and Fence Inspections**  
CL to update from monthly inspection
- 17. Chairperson's Announcements**
- 18. Questions from Members – Information only**  
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 19. Date of next meeting**  
To set the date and time