

Greencroft Parish Council



Jacqui Toase  
Clerk to the Council

Tel:- 07931719503

19 Harvey Avenue  
The Meadows  
Durham  
DH1 5ZB

20 June 2017

I hereby summon you to attend  
the next Ordinary Meeting of Greencroft Parish Council  
which will be held at **Lynwood House**  
on **Tuesday 27 June 2017 at 7.00pm.**

Press and public are welcome to attend.

Clerk to the Council

### **AGENDA**

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Participation**
4. **Minutes of the last meeting**
  - (i) To confirm and approve the minutes of the Ordinary, Annual Council and Annual Parish Assembly Meetings held 15 May 2017 (attached A)
5. **Co-Option**  
Consider co-option
6. **Andy Coulthard AAP**  
Village Action Plan and Summer Drop In Sessions (attached B)
7. **Planning**  
DM/17/01574/FPA Howden Bank Works – sent via email (attached C)
8. **Roadworks**
  - (i) A6076 update

9. **Correspondence**
  - (i) Minutes 16 February Smaller Councils Forum
  - (ii) Good Cllr Guide (emailed)
  - (iii) CDALC New Elections (emailed)
  - (iv) CDALC AGM 21 October and Exec Committee nominations (emailed)
  - (v) CDALC Dog Owners Public Order Space Order (emailed)
  - (vi) Training for Cllrs (attached D)
  
10. **Parish Councils Committee**

No update
  
11. **Flower Beds**

Await Quotation from Mr P Snowdon
  
12. **Grass Cutting**

Contract agreed with Mr A Purves
  
13. **Clerk Update**
  - (i) Clerk Resignation sent to Chair
  - (ii) Recreation area fencing insurance update
  - (iii) Insurance renewal agreed for 5 years
  
14. **External BDO Audit**

Await Review Report
  
15. **Financial Information**

Bank Balance report
  
16. **Budget**

Monthly budget sheet (attached E)
  
17. **Clerks – Hours Worked and Subsequent Payment**

To consider and approve the hours worked in May 2017
  
18. **Accounts for Payment**

Total Results (web host) – £90.00
  
19. **Seat and Fence Inspections**

CL to update from monthly inspection
  
20. **Chairperson's Announcements**
  
21. **Questions from Members – Information only**

To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
  
22. **Date of next meeting**

To set the date and time

# Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on  
Monday 15 May 2017 at 7.10pm

**Present** Mr J Johnson – Chair  
Mr C Lee  
Mr D Quayle  
Mrs V Self  
Mrs J Toase (Clerk)  
Mrs D Singleton  
Mrs S McDonagh

Mrs D Parry (Public)

**Apologies**  
Cllr O Johnson

**90/17      Declarations of Interest**

There were no declarations of interest.

**91/17      Public Participation**

Mrs D Parry.

**92/17      Minutes of the last meeting**

(i)      **Resolved** - that the minutes of the Ordinary Meeting held on  
Thursday 27 April 2017 confirmed as a correct record and  
signed by the Chair.

**93/17      Co-Option**

**Resolved** - Members agreed the co-option of Mrs D Parry and relevant  
forms where signed.

**94/17      Planning**

**Resolved** – none for parish to discuss.

**95/17      Roadworks**

**Resolved** – A6076 o/s Brookside, Howden Bank electricity cable  
works

**Resolved** – emergency gas leak works

**Signed.....**

**96/17**

**Correspondence**

- (i) **Clerks and Councils Direct**  
**Resolved** – Magazine received.

**97/17**

**Parish Councils Committee**

**Resolved** – await minutes from meeting held on 18 March 2017.

**98/17**

**Flower Beds and Grass Cutting**

**Unresolved** – Await quote from P Snowdon for flower bed maintenance.

**Resolved** – Agreed contract agreement with A Purves and quote for the annual provision.

**99/17**

**Clerk Update**

**Resolved** – No training attended.

**Resolved** – Online banking resolved.

**Unresolved** – Clerk to apply for transparency funding of 1 hour per months.

**Resolved** – Clerk to invite Andy Coulthard to the next parish meeting on 25 June 2017 to discuss the Village Action Plan process.

**Unresolved** – Clerk to inform insurance and claim for damage to fence at recreation area. Query if repair can be undertaken prior to claim submission.

**100/17**

**Internal Audit**

**Resolved** – Sheet 1 Internal Audit report items discussed and no significant risk. Members agreed BDO External Audit submission.

**101/17**

**Financial Information**

**Resolved** – Members agreed financial analysis provided by Clerk.

**Resolved** – Members agreed BDO submission before 5 June 2017.

**Resolved** – Members agreed Insurance agreement for 5 years.

Signed .....

102/17

**Budget**

**Resolved** – Members agreed monthly budget sheet which will be provided monthly.

103/17

**Clerks – Hours worked and Subsequent Payment**

**Resolved** – Members approved 5 hours worked and subsequent Payment of £50.45 for April 2017.

104/17

**Accounts for Payment**

**Resolved** – CDALC Electorate Training £27.00

**Resolved** – CDALC Annual Return Training £27.00

**Resolved** – CDALC Annual Subscription £43.60

**Resolved** – Data Protection Renewal £35.00

**Resolved** – Insurance Renewal 5 year agreement £240.04

105/17

**Seat and Fence Inspection**

**Resolved** – CL no inspection undertaken. Cleaning of seats will be undertaken during the summer.

106/17

**Chairperson’s Announcements**

The Chair thanked all for last year’s commitments and is looking forward to the future parish Meetings.

107/17

**Questions from Members**

No questions.

108/17

**Date of Next Meeting**

**Resolved** - that the next Ordinary meeting of the Council be held in Lynwood House on Tuesday 27 June 2017 at 7.00pm.

**Meeting ended at 8.00 p.m.**

**Certified as a true record**

**Chairman**.....

**Date**.....



# Greencroft Parish Council

**Minutes of the Annual Parish Assembly held at Lynwood House, Lanchester on  
Monday 15 May 2017 at 7.00 p.m.**

**Present** Mr J Johnson – Chair  
Mr D Quayle, Mr C Lee, Mrs V Self, Mrs D Singleton and Mrs S  
McDonagh

Mrs D Parry (Public)  
Jacqui Toase (Clerk)

## **Chairman's Introduction**

The Chair opened the meeting and welcomed everyone's attendance. No introductions where necessary.

## **Minutes of the Last Meeting**

The minutes of the last Annual Parish Assembly held on 24 May 2016 were received.

## **Any Other Business brought before the meeting**

There was no business brought before the meeting

The business was concluded at 7.05 pm





# Greencroft Parish Council

Minutes of the Annual Council Meeting held at Lynwood House, Lanchester on  
Monday 15 May 2017 at 7.05 p.m.

**Present** Mr J Johnson – Chair  
Mr D Quayle, Mr C Lee, Mrs V Self, Mrs D Singleton and Mrs S McDonagh

Mrs D Parry (Public)  
Jacqui Toase (Clerk)

**84/17 Election of Chair**

**Resolved** - that Mr J Johnson be elected as Chairperson for the ensuing year.

**85/17 Acceptance of Office**

The elected Chair signed the Declaration of Acceptance of Office.

**85/17 Apologies**

Apologies received from Cllr Ossie Johnson.

**87/17 Election of Vice Chair**

**Resolved** - that Mrs V Self be elected as Vice Chairperson for the ensuing year.

**88/17 Co-option to the Council**

Members discussed the possibility of Co-options to the Council


**Resolved** – Co-option of Mrs D Parry agreed by all members

**89/17 Banking Arrangements**

**Resolved** - that Barclays Bank continue to provide the banking service for Greencroft Parish Council.

The business was concluded at 7.10 pm



<b>MID DURHAM AREA ACTION PARTNERSHIP</b>	
<b>DATE: 8 MARCH 2017</b>	
<b>TITLE: OVERVIEW OF VILLAGE ACTION PLANS FOR 2013/16 AND PROPOSED WAY FORWARD</b>	
<b>REPORT OF: ANDY COULTHARD (AAP COORDINATOR)</b>	

## 1. Purpose

- 1.1 This report provides an overview of the outcomes from 16 Village Action Plans which the Mid Durham AAP and Partners, including local residents have been responsible for since their inception in 2013.

## 2. Background

- 2.1 The Plans were developed after the Mid Durham Parish Council's Committee approached the AAP and their respective County Councillors to hold joint village surgeries/drop-in's across the AAP in 2012.
- 2.2 The Plans were used to identify projects for a village based participatory budgeting exercise which took place in 2013. £5,000 was awarded to each of the villages via a collection of funds from the AAP, relevant County Councillors, Parish Councils and the North Durham Clinical Commissioning Group. Over 530 residents came out to vote on over 30 village based projects.
- 2.3 The Plans have been revisited in 2014 and 2015, with residents being updated on progress as well as providing the AAP and Partners with other local issues they felt needed to be addressed.
- 2.5 The Plans have been used by the AAP, County Councillors and Partners to draw in further funding to help address the issues identified therein. As the Plans are based on feedback from over 1,300 residents of various ages they helped provide good evidence of need to justify services and partner intervention as well as for any necessary grant applications.

## 3. 2013/2016 Village Action Plans - Outcomes

- 3.1 A summary table for each village/area has been provided within this report. See Appendix 1 for details. The following are the key messages:
- *1,380 residents were engaged in this process*
  - *A total of 469 issues were identified across the 16 villages/areas. These ranged from village center refurbishments to pot holes and dog fouling.*
  - *75% of all issues were addressed and completed (350 actions)*
  - *11% of all issues could not be completed (53 actions) – these included bus service changes, highways issues, rights of way, lighting and retail. The reasons for not being able to complete these ranged from legal restrictions and planning to financial viability.*
  - *14% are still ongoing (66 actions) – these include new or refurbished community venues/facilities, parking and drainage (larger capital projects).*
  - *We have been able to quantify (financially) several of the actions, but unfortunately there are a number we cannot (these include volunteer based actions, highway repairs, gully and drain cleaning, dog fouling and litter*

patrols). However, up to the end of 2016 we can identify £2,680,676 of investment allocated to some of the 350 issues completed.

- From an AAP and County Councillor perspective £713,708 has been invested across the 4 years, which equates to 56% of the overall AAP/Cllr allocation across that time scale.
- For every £1 of AAP/County Councillor investment a further £3.75 of matched funding has been drawn in.

#### **4. Communication**

- 4.1 It is the AAPs intention to communicate the outcomes of these action plans through a variety of media outlets including the Heads Up Newsletter, Facebook, E-bulletin, Parish, School and Churches Newsletters. We also hope to have an article produced for the County Durham News Summer edition.
- 4.2 The 2013/16 Plans have been distributed to all County and Parish Councillors, so that they too can feedback the outcomes directly to local residents.
- 4.3 The next section of the report will highlight the proposed future for the Village Action Plans, which, if the Board agree will also need to be communicated to local residents and will be included as a summary to the articles identified in 4.1.

#### **5. Way Forward**

- 5.1 With the permission of the Board, the AAP alongside Partners, would like to carry out the same 'surgery / drop-in' exercises that developed the plans in 2012. The intention is to hold 16 village based surgeries commencing in late May 2017 and running through the whole of June and into the middle of July. The surgeries will take place during the week and start at 3pm and run through till 6pm.
- 5.2 By holding these surgeries it is the AAPs intention to develop new Village Action Plans which will cover the period 2017 to 2020. The new plans will inherit the 68 'ongoing' issues from the 2013/16 plans (these include the Burnhope Community Centre, the Lanchester Flood Plan and St John's Hall in Meadowfield).
- 5.3 The potential to hold 'Village Votes' (participatory budgeting) exercises will be explored after the Action Plans have been populated. If this is viable then a number of Village Vote sessions could be planned for February/March 2018. The AAP, with Board permission, could identify a maximum of £20,000 that could go forward to help fund the Village Vote (Durham County Council Participatory Budget Guidance). Partners could be approached to see if they too would like to contribute towards this to increase the overall funding pot.

#### **6. Recommendations**

- 6.1 Board Members should note the information contained.
- 6.2 Board Members should discuss and provide feedback on the 2013/16 Village action Plan outcomes
- 6.3 Board Members should discuss and decide upon the proposal to hold village surgeries and develop new Village Action Plans.

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For further details please contact the AAP Coordinator

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Appendix 1 - 2013 to 2016 Village Action Plans – Outcome Summary

Village/Villages	Residents engaged	Total Number of Actions	Actions completed	Actions which cannot be progressed	Actions Ongoing	Quantifiable Financial Investment	AAP / Clir Financial Investment
Brancepeth	69	19	13 (62%)	3 (14%)	3 (24%)	£186,650	£22,400
Brandon	99	31	24 (77%)	3 (10%)	4 (13%)	£317,700	£129,700
Browney, Meadowfield & Langley Moor	44	25	16 (64%)	3 (12%)	6 (24%)	£213,400	£55,950
Burnhope	66	45	32 (72%)	6 (13%)	7 (14%)	£158,453	£47,603
Castleside	129	27	20 (74%)	3 (11%)	4 (15%)	£56,100	£18,100
Cornsay Parish	36	17	14 (82%)	1 (6%)	3 (12%)	£631,278	£60,128
East Hedleyhope	18	19	18 (95%)	1 (5%)	0	£44,150	£11,000
Esh Village	35	20	14 (70%)	4 (20%)	2 (10%)	£37,800	£19,800
Esh Winning	52	36	29 (80%)	3 (7%)	5 (13%)	£9,228	£7,550
Lanchester	122	42	32 (76%)	5 (12%)	5 (12%)	£181,210	£86,960
Langley Park	423	48	38 (79%)	4 (8%)	6 (13%)	£385,000	£93,400
New Brancepeth	87	35	31 (88%)	2 (6%)	2 (6%)	£81,600	£36,750
Quebec	24	22	15 (68%)	2 (9%)	5 (23%)	£48,500	£15,100
Satley	59	16	12 (75%)	1 (6%)	3 (19%)	£153,380	£60,300
Ushaw Moor & Broompark	94	44	29 (66%)	11 (25%)	4 (9%)	£157,927	£32,967
Waterhouses	23	23	17 (74%)	1 (4%)	5 (22%)	£18,300	£16,000
<b>Totals</b>	<b>1,380</b>	<b>467</b>	<b>350 (75%)</b>	<b>53 (11%)</b>	<b>63 (14%)</b>	<b>£2,680,676</b>	<b>£713,708</b>

**Note:**

For information, the 'ongoing' actions includes projects such as Burnhope Community Centre, St Johns Hall in Meadowfield, the Young Farmer Building and the Lanchester drainage works which combined will equate to approx £2million of further investment – this will be recorded in the 2017/2020 Plans.





£500



**Win £500**

Attend our **Summer Drop In Sessions** with a chance to enter into our draw and win £500 for your community group.\*

Come and tell us, over a cuppa, about your village and any ideas you may have to improve it. What is your village missing? What does your village need? Last time we all had a chat we helped raise £2.6million for your villages. Let's see if we can better that this time.

Community Safety

Sports & Activities



Environment

Roads

I.T.

**Dates and Venues 2017**

- June 16 4.00pm - 5.30pm **Langley Moor, Parish Offices, 6 Goatbeck Tce, DH7 8JJ**
- June 17 10.00am - 12 noon **Castleside Village Hall, DH8 9RE**
- June 19 4.00pm - 6.00pm **Quebec Village Hall, DH7 9DF**
- June 21 4.00pm - 6.00pm **Esh Village School Sports Hall, DH7 9QY**
- June 27 6.00pm - 7.30pm **East Hedleyhope Village Hall, DL13 4PY**
- June 28 5.00pm - 7.00pm **Cornsay Parish, Hamsteels Community Centre , DH7 9LS**
- July 3 4.00pm - 6.00pm **Esh Winning Woodland Rd Community Centre, DH7 9JJ**
- July 4 4.00pm - 6.00pm **New Brancepeth St Catherine's Church Hall, DH7 7HZ**
- July 6 3.30pm - 4.30pm **Burnhope Primary School, DH7 0AG**
- July 11 4.30pm - 6.30pm **Lanchester Lynwood House, DH7 0LP**
- July 13 4.00pm - 6.00pm **Langley Park Miners Institute, DH7 9TZ**
- July 17 6.30pm - 7.30pm **Brancepeth Village Hall, DH7 8DD**
- July 18 5.30pm - 7.00pm **Satley Village Hall, DL13 4HU**
- July 19 4.00pm - 6.00pm **Ushaw Moor Catholic Hall, DH7 7LF**
- July 24 4.00pm - 6.00pm **Brandon St Andrews Church, DH7 8QG**
- July 26 4.00pm - 6.00pm **Waterhouses Village Hall, DH7 9AS**

\* To enable your community group to win £500 you must attend a drop in session and provide the staff with the name of your group. The name will be entered into a draw for the £500 at the AAP Board meeting on the 13 September 2017. The more times your club name is mentioned the more of a chance you have of winning the £500.

For further information contact the Mid Durham AAP team:  
mdaap@durham.gov.uk  
07557541413

Mid Durham Parish Councils Committee







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DM/17/01508/FPA	Ms Bernadette Gartland	Glebe Farm Ebchester Hill Ebchester Consett DH8 6RX	New dwelling	Leadgate and Medomsley No Parish	Sarah Seabury Delegated
DM/17/01574/FPA	Mr Fred Emerson	Howden Bank Works Howden Bank Lanchester DH7 0QW	Recladding and reroofing of building, including rooflights and openings, and change of use from commercial to domestic garden	Lanchester Greencroft	Nicholas Graham Delegated
DM/17/01640/FPA	SGS Construction Limited	6 Woodlands Road Shotley Bridge Consett DH8 0DE	Two storey rear and side extensions, pitched roof to front bay window and canopy above front door	Benfieldside No Parish	Tracey Outhwaite Delegated
DM/17/01681/FPA	Mr Tom Oxley	East Cote Farm House Edmundbyers Consett DH8 9ND	Proposed two storey rear extension, conversion of attached byre and new garage/workshop building	Lanchester	Louisa Ollivere Delegated
DM/17/01716/FPA	Mr Martin Birchall	Coppy Lodge Coppy Lane Beamish Stanley DH9 0RQ	convert one dwelling to two dwellings	Tanfield Stanley	Sarah Seabury Delegated
DM/17/01702/FPA	Mr Mark Smith	Langley Park Baptist Chapel Front Street Langley Park Durham DH7 9XB	Change of use from a former chapel to a physiotherapy treatment rehab clinic.	Esh and Witton Gilbert Esh	Louisa Ollivere Delegated

## Applications Received by Northern Office

### Contact Details for Office

### Case Officers

Durham County Council Northern Area Office Room G73-82 County Hall Durham DH1 5UL (T) 03000 262 830 planning@durham.gov.uk	Andrew Farnie Fiona Clarke Steve France Louisa Ollivere Nicholas Graham Sarah Seabury Jayne Pallas Tracey Outhwaite John Laidlaw Debbie Bryant Christine Wood	Team Leader North Principal Planning Officer Senior Planning Officer Planning Officer Planning Officer Planning Assistant Planning Assistant Senior Enforcement Officer Enforcement Officer Enforcement Officer	03000 264 870 03000 264 868 03000 264 871 03000 264 878 03000 264 960 03000 261 393 03000 268 306 03000 264 879 03000 264 876 03000 264 872	andrew.farnie@durham.gov.uk fiona.clarke@durham.gov.uk steve.france@durham.gov.uk louisa.ollivere@durham.gov.uk nicholas.graham@durham.gov.uk sarah.seabury@durham.gov.uk jayne.pallas@durham.gov.uk tracey.outhwaite@durham.gov.uk john.laidlaw@durham.gov.uk 03000 264 867 christine.wood@durham.gov.uk
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For full details of the following planning applications please use attached links as follows:- <https://publicaccess.durham.gov.uk/online-applications/>

Application Number	Applicant	Location	Proposal	Electoral Division/ Parish	Case Officer/Expected Decision Level
DM/17/00233/OU T	New River Retail Ltd	Horse And Groom Consett Road Castleside Consett DH8 9QQ	Outline consent for erection of up to 9 dwellings with details of access	Lanchester Healeyfield	Steve France Delegated
DM/17/01159/FPA	Pizza Time and Grill	21 Medomsley Road Consett DH8 5HE	Change of use from letting agents into a hot food takeaway	Consett North No Parish	Sarah Seabury Delegated
DM/17/01492/FPA	Mr Keith Johnston	6-7 Sherborne Great Lumley Chester-le-Street DH3 4ND	Erection of first floor extension to side (above existing garages)	Lumley Great Lumley	Jayne Pallas Delegated

**TIMETABLE OF TRAINING EVENTS**

The County Durham and Cleveland County Training Partnership is holding training sessions as shown below.

Usual charges will apply – see below.

£24 for councils with a budget up to £5,000,  
£27 for councils with a budget between £5,001 and £100,000 and  
£30 for councils with a budget exceeding £100,000.

**However please note that the following events are free of charge**

**7 September - NE Regional Event - Your Village, Your Community, Your Hall**  
**3 October - Code of Conduct**

Please contact Steve Ragg on 03000 269921 or e mail [cdalc@durham.gov.uk](mailto:cdalc@durham.gov.uk) if you require any further information.

<b>Date</b>	<b>Subject</b>	<b>Time and Venue</b>
18-February	Purdah	11:30 - 14:00 Shildon Town Council Offices
1-March	Elections	18:00 County Hall, Durham DH1 5UF
15-March	Annual Returns and Reserves	18:00 County Hall Durham DH1 5UF
18-April	Neighbourhood Planning With Locality	10:00 until 15:30 Committee Room 2 County Hall Durham DH1 5UF
Tuesday 25 July	<b><u>Councillor Training</u></b>  Covering Roles and Responsibilities, Powers and Duties, Budgets and Management and Meetings.	10:00 until 16:00  Dawson Room Barnard Castle Town Council Offices, Woodleigh, Flatts Road, Barnard Castle, County Durham, DL12 8AA

COUNTY DURHAM AND CLEVELAND  
COUNTY TRAINING PARTNERSHIP

	Closing date for receipt of bookings is Sunday 9 July	
Wednesday 26 July	<p><b><u>Councillor Training</u></b></p> <p>Covering Roles and Responsibilities, Powers and Duties, Budgets and Management and Meetings.</p> <p>Closing date for receipt of bookings is Sunday 9 July</p>	<p>10:00 until 16:00</p> <p>Shotton Hall, Peterlee, County Durham SR8 2PE</p>
Monday 31 July	<p><b><u>Chairmanship Training</u></b></p> <p>Including the role of the Chairman, chairing difficult meets, how to deal with the press and the public etc.</p> <p>Closing date for receipt of bookings is Sunday 23 July</p>	<p>10:00 until 16:00</p> <p>Shotton Hall, Peterlee, County Durham SR8 2PE</p>
Tuesday 1 August	<p><b><u>Chairmanship Training</u></b></p> <p>Including the role of the Chairman, chairing difficult meets, how to deal with the press and the public etc.</p> <p>Closing date for receipt of bookings is Sunday 23 July</p>	<p>10:00 until 16:00</p> <p>Dawson Room Barnard Castle Town Council Offices, Woodleigh, Flatts Road, Barnard Castle, County Durham, DL12 8AA</p>

COUNTY DURHAM AND CLEVELAND  
COUNTY TRAINING PARTNERSHIP

<p>Thursday 7 September</p>	<p><b><u>NE Regional Event (Free)</u></b>  Your Village, Your Community, Your Hall  Closing date for receipt of bookings is Sunday 27 August</p>	<p>9:30 until 15:30  Shotton Hall, Peterlee, County Durham SR8 2PE</p>
<p>Tuesday 3 October</p>	<p><b><u>Code of Conduct (Free)</u></b>  Standards Committee and expectations of councillors  Closing date for receipt of bookings is Sunday 24 September</p>	<p>18:00 until 19:30  Council Chamber, County Hall, Durham DH1 5UF</p>
<p>Thursday 5 October</p>	<p><b><u>Employing People</u></b>  (This course is limited to 20 delegates and will be filled on a first come first served basis)  Closing date for receipt of bookings is Sunday 24 September</p>	<p>18:00 until 20:30  Committee Room 1a County Hall Durham DH1 5UF</p>
<p>Wednesday 11 October</p>	<p><b><u>Managing Performance, Capability &amp; Disciplinary</u></b>  (This course is limited to 20 delegates and will be filled on a first come first served basis)  Closing date for receipt of bookings is Sunday 1 October</p>	<p>18:00 until 20:30  Committee Room 1a County Hall Durham DH1 5UF</p>

COUNTY DURHAM AND CLEVELAND  
COUNTY TRAINING PARTNERSHIP

<p>Wednesday 18 October</p>	<p><b><u>Managing Grievance, Bullying and Harassment at Work</u></b>  (This course is limited to 20 delegates and will be filled on a first come first served basis)  Closing date for receipt of bookings is Sunday 8 October</p>	<p>18:00 until 20:30  Committee Room 1a County Hall Durham DH1 5UF</p>
<p>Wednesday 25 October</p>	<p><b><u>Managing Sickness Absence</u></b>  (This course is limited to 20 delegates and will be filled on a first come first served basis)  Closing date for receipt of bookings is Sunday 15 October</p>	<p>18:00 until 20:30  Committee Room 1a County Hall Durham DH1 5UF</p>

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April 1, 2017		<b>BUDGET</b>		
	<b>2017 18</b>			<b>THIS YEAR</b>
<b>GENERAL / ADMINISTRATION</b>	<b>BUDGET</b>			<b>ACTUAL</b>
Salary (Clerk)	£1,250.00			£-
Travelling (Clerk)	£-			£-
Postage	£10.00			£-
Printing/Stationery	£100.00			£-
Telephone	£-			£-
Room Hire	£-			£-
Subscriptions	£90.00			£78.60
Insurance	£250.00			£240.04
Audit	£50.00			£-
Elections	£-			£-
Training	£100.00			£27.00
Publications/Website	£90.00			£90.00
Donations/Grants	£50.00			£-
	<b>£1,990.00</b>			<b>£435.64</b>
<b>RECREATION/ENVIRONMENTAL</b>				
<b>FACILITIES</b>				
General Repairs & Maintenance	£100.00			£-
Seats	£-			£-
Grasscutting	£880.00			£-
Flower Beds	£500.00			£-
Xmas Lights/tree	£-			£-
	<b>£1,480.00</b>			<b>£-</b>
<b>INCOME</b>				
LCTSS Grant	£-			£-
Other				£118.80
	£-			<b>£118.80</b>
<b>EXPENDITURE</b>	<b>£3,470.00</b>			<b>£435.64</b>
<b>INCOME</b>	<b>£-</b>			<b>£118.80</b>
<b>NET</b>	<b>£3,470.00</b>			<b>£316.84</b>

