

Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on
Tuesday 15th January 2019 at 7.00pm

- Present** Mr John Johnson (Chair)
Mrs S McDonagh
Mr Chris Lee
Mrs Denise Singleton
Mrs Jane Cain
Mrs L Cummings - Clerk
- Apologies** Dorothy Parry, Cllr Ossie Johnson & Cllr Jude Considine – Apologies Accepted
- 1/19** **Declarations of Interest**
There were no declarations of interest.
- 2/19** **Public Participation**
None.
- 3/19** **Minutes of the last meeting**
- (i) **Resolved** - that the minutes of the Ordinary Meeting held on 15th January 2019 confirmed as a correct record and signed by the Chair.
- 4/19** **Planning**
DCC reports emailed
- 5/19** **Roadworks**
DCC reports emailed.
- 6/19** **Correspondence**
None
- 7/19** **Parish Councils Committee**
Minutes of meeting 21st November would be forwarded tomorrow.
Next meeting 19th January 2019 in Lynwood House, Lanchester
- 8/19** **Flower Beds and Grass Cutting**
Unresolved –Winter planting had been completed. Clerk to request invoice from Paul Snowdon. The parish decided to undertake no summer planting for 2019.

Signed.....

9/19

Clerk Update

Training – None

Meetings – None

Resignation – Clerk informed meeting Cllr Kevin McDonagh had submitted his resignation. Clerk to forward a letter to Kevin thanking him for all his work. Clerk to inform DCC Electoral Services a casual vacancy had occurred and implement electoral process.

Clerks Hours – Payment required see below

VAT payments – Clerk stated she had contacted HMRC concerning outstanding VAT payments. She had been informed it could take a couple of months to process

10/19

Financial Information

Clerk had stated at the last meeting, the 2019/20 precept request had been received from DCC. Discussion occurred around the proposed 3% increase for the precept along with the budget amendments for 2019/20 that Chris Lee had forwarded to the parish councillors previously. Following discussion it was agreed to adopt his proposals. Clerk to forward the form to DCC requesting a 3% increase in Band D.

11/19

Budget

Resolved – Members agreed monthly budget sheet. Members also agreed to adopt the amended budget sheet for 2019/20 as above

Resolved – Members agreed monthly bank balance information £6,318.35

12/19

Clerks – Hours worked and Subsequent Payment

October 15hrs = £154.50

November 18hrs = £185.40

December 12hrs = £123.60

Total 45hrs = £463.50 – payment required

13/19

Accounts for Payment

CDALC - £24.00

Clerk salary £370.90 and HMRC £92.60

14/19

Seat and Fence Inspection

CI gave an update to the meeting.

Signed.....

15/19 Chairperson's Announcements

The Chair informed the meeting he had received the resignation letter from the Clerk due to her work and family commitments. It was agreed Clerk to contact Village Voice to advertise the vacancy. Clerk will also advertise the vacancy through DCC and other routes. Clerk stated although she had put in a 4 week notice she would be happy to do a handover to the new clerk and if needed would attend the next parish council meeting in February.

16/19 AOB

It was agreed to agenda at the next meeting a discussion around the timing of the parish council meetings
It was also agreed to agenda at the next meeting discussion around possible projects for the parish

17/19 Questions from Members

No questions.

18/19 Date of Next Meeting

Resolved - that the next Ordinary meeting of the Council be held in Lynwood House, Lanchester on Tuesday 26th March 2019 at 7.00pm.

Meeting ended at 8.00pm.

Certified as a true record

Chairman.....

Date.....

