

Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on
Tuesday 26th February 2019 2019 at 7.00pm

- Present** Mr John Johnson (Chair)
Mrs S McDonagh
Mr Chris Lee
Mrs Denise Singleton
Mrs Jane Cain
Mrs Dorothy Parry
Mrs L Cummings - Clerk
- Apologies** Cllr Ossie Johnson & Cllr Jude Considine – Apologies Accepted
- 19/19** **Declarations of Interest**
There were no declarations of interest.
- 20/19** **Public Participation**
None.
- 21/19** **Minutes of the last meeting**
- (i) **Resolved** - that the minutes of the Ordinary Meeting held on
 15th January 2019 confirmed as a correct record and signed by
 the Chair.
- 22/19** **Planning**
DCC reports emailed
- 23/19** **Roadworks**
DCC reports emailed.
- 24/19** **Correspondence**
None
- 25/19** **Parish Councils Committee**
Minutes of meeting 19th January 2019 had been forwarded.
Next meeting 16th March 2019 in Langley Moor.
- 26/19** **Flower Beds and Grass Cutting**
Unresolved –DCC contract for 2019/20 grass cutting had been
received. Members agreed to sign the contract but Clerk to check if
the price was inclusive of vat. Clerk to request a quote from DCC for
grass cutting of the play area from DCC. *Following the meeting the
Clerk checked and the quote is not inclusive of vat*

Signed.....

27/19

Clerk Update

Training – None

Meetings – None

Clerks Hours – Payment required see below

HMRC payments – Clerk stated she had received a penalty notice for £100 concerning a late PAYE payment but had appealed and won the appeal so no payment was required.

Clerks Vacancy – Clerk informed the Members the closing date for the Clerks vacancy had ended and 4 applications had been received. The Chair and Vice Chair would shortlist at the end of the week and it is proposed to interview either 11th March or 14th March. As Lynwood House was not available for interviews Denise would look to book the venue at Annfield Plan.

Banking Signatures – The Clerk had been informed by Barclays Bank that John Johnson was required to resubmit his signature and Chris Lee was required to complete personal data forms to enable the Vice Chair to be named as the second signatory. The Clerk will arrange to process the paperwork back to the bank once she has the paperwork completed

28/19

Financial Information

Clerk stated the Precept form had been submitted to DCC

29/19

Budget

Resolved – Members agreed monthly budget sheet.

Resolved – Members agreed monthly bank balance information £5,830.85

Resolved – Clerk informed the members there was still an outstanding decision whether to give a donation to Willowburn Hospice and The Air Ambulance from Octobers meeting. It was agreed not to pay a donation this year.

30/19

Clerks – Hours worked and Subsequent Payment

January 15hrs = £154.50

February 13hrs = £133.90

Total 18hrs = £288.40 – payment required

31/19

Accounts for Payment

Paul Snowdon - £255

Clerk Salary £230.72 and HMRC £57.68

Village Voice - £15

Signed.....

32/19 Seat and Fence Inspection

CI gave an update to the meeting. Discussion occurred around fencing and posts. It was agreed John would look into possibly replacing fence posts.

33/19 Chairperson's Announcements

The Chair informed the meeting he would be looking to interview for the new Clerk either 11th March or 14th March.

34/19 Proposed Projects

Discussion occurred around possible projects the Parish could undertake to enhance the village and look to access funding for said projects. Possible projects suggested were:

Replace white fences

Replace the noticeboard

Look to instate flower tubs

It was agreed to look at proposed projects in May

35/19 Timing of Parish Council meetings

Unresolved: It was agreed to leave the March meeting at 7pm but look to move the meeting to 6pm once the new Clerk is in post and has been consulted.

36/19 Questions from Members

No questions.

37/19 Date of Next Meeting

Resolved - that the next Ordinary meeting of the Council be held in Lynwood House, Lanchester on Tuesday 26th March 2019 at 7.00pm.

Meeting ended at 8.10pm.

Certified as a true record

Chairman.....

Date.....