

Greencroft Parish Council



Lynn Cummings
Clerk to the Council

Tel:- 07933185641

23 York Crescent
Newton Hall
Durham
DH1 5PU

8th January 2019

I hereby summon you to attend
the next Ordinary Meeting of Greencroft Parish Council
which will be held at **Lynwood House**
on **Tuesday 15th January 2019 at 7.00pm.**

Press and public are welcome to attend.

Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
 - (i)** To confirm and approve the minutes of the Ordinary Meeting held 27th November 2018
- 5. Planning**

DCC Reports emailed
- 6. Roadworks**

DCC Report emailed
- 7. Correspondence**

None
- 8. Parish Councils Committee**

Minutes of meeting 21 November 2018 – awaiting minutes
Next meeting 19th January 2019 at 10am in Lynwood House, Lanchester

- 9. Flower Beds and Grass Cutting**
Update on Winter bedding
- 10. Clerk Update**
 - (i) Training Update – None
 - (ii) Meeting Update – None
 - (iii) Clerks Hours
 - (iv) Clerks vacancy
 - (v) HMRC payment
 - (vi) Banking signatories
- 11. Financial Information**
Precept update
- 12. Budget**
See Budget Sheet
Current Bank Balance information
- 13. Clerks – Hours Worked and Subsequent Payment**
January 15hrs
February 13 hrs
Payment required
- 14. Accounts for Payment**
Paul Snowdon - £255
Village Voice – Clerks advert - £15
HMRC - £100
Clerks Salary & HMRC
- 15. Seat and Fence Inspections**
CL to update from monthly inspection
- 16. Proposed Projects**
- 17. Chairperson’s Announcements**
- 18. Questions from Members – Information only**
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
- 18. Timing of Parish Council meeting**
- 19. Date of next meeting**
To set the date and time – 26th March 2019