

## Greencroft Parish Council

### Minutes of the Council Meeting held on 31 May 2022 at 6.00pm at Lynwood House, Lanchester

**Present:** Sandra McDonagh, Jane Cain, Vivien Self, Dorothy Parry, John Johnson, Barbara Jamieson, Paul McAdam (Clerk)

#### **63/22 Declarations of Interest**

None.

#### **64/22 Public Participation**

None.

#### **65/22 Minutes of the last Meeting**

**Resolved** that the Minutes of the last meeting held on 26 April 2022 be **AGREED** as a correct record.

#### **66/22 Planning and Road works**

DCC reports had been circulated – no matters raised.

#### **67/22 Annual Governance and Accountability Return**

**RESOLVED** – Members received and noted the Annual Internal Audit Report

**RESOLVED** – Members approved the Annual Governance Statement (Section 1)

**RESOLVED** – Members approved the Accounting Statements (Section 2)

**RESOLVED** – Members approved the Certificate of Exemption

#### **68/22 County Councillor Update**

None provided at this meeting

#### **69/22 Clerk Update**

Flower Bed – A quotation had been received today from DCC of £678.23 plus VAT for the bedding work. It was **AGREED** that the clerk will check to make sure that this price includes watering and then it was **AGREED** to go ahead with the work if watering is included.

White Fence Repair – No progress with this matter and no further response from Mid Durham AAP. It was **AGREED** that the clerk will contact AAP again and refer to the fences being a road calming measure that need replacing. Also to check minutes/records from 4-6 years ago for any further information.

Damaged Tree – Olivers had removed the damaged tree and also some identified dead trees in the flower bed and the fence had also been repaired. Olivers had carried out the work earlier than expected and had not therefore removed some further identified small self-seeded trees. It was **AGREED** that councillors will meet at the park to remove these trees.

Hours Worked – 13.5 hours worked in May and it was AGREED for these to be paid at the end of the quarter.

### **70/22 Budget**

2022/23 budget position circulated prior to meeting – not a lot of activity to date.

### **71/22 Accounts for Payment**

Zurich Municipal – Annual Insurance 2022/23 - £206.08

Olivers Tree Services – Tree Removal - £240.00 + £48.00 VAT

It was **AGREED** for payments to be made.

### **72/22 Information Leaflet / Website**

The website had now been updated by Barbara Jamieson prior to the leaflets being delivered, the majority of them, by Jane Cain.

The Chair expressed thanks to Barbara and Jane for their time and work in these matters. The leaflet had already generated one expression of interest in filling a councillor vacancy. The leaflets had only been out a few days so it was **AGREED** that the clerk will wait a few days to allow for any more interest in case numbers interested exceeded the 2 vacancies and then make further contact with interested parties.

### **73/22 Christmas Lights in Park**

It had been identified by Vivien Self that there was a small fir tree at the front of the flower bed in the park that could be suitable for some Christmas lights, although there was no power source. It was **AGREED** that the clerk would make some further enquiries.

### **74/22 Seat and Fence Inspections**

Jane Cain had carried out the monthly check and identified no further changes in conditions since last month. Councillors had met in the park and it had been agreed that none of the seats or tables required replacing.

### **75/22 Meeting Format**

Discussion around the format of future meetings and it was **AGREED** that councillors should make every effort to attend the meetings in person to ensure that meetings were fully quorate. Due to current extenuating circumstances affecting John Johnson the meetings would continue to facilitate remote attendance via Zoom.

Attendance via Zoom was available for other councillors if necessary but this should only be for one-off occasions and not the norm.

### **76/22 Questions from Members**

None received.

**77/22 Chair Announcements**

None.

**78/22 Next Meeting**

Tuesday 28<sup>th</sup> June at 6.00pm at Lynwood House and also via Zoom