

## Greencroft Parish Council

### Minutes of the Annual Council Meeting held on 29 June 2021

**Present: Sandra McDonagh, John Johnson, Dorothy Parry, Jane Cain, Barbara Jamieson, Councillor Michael McGaun, Councillor Douglas Oliver, Paul McAdam (Clerk)**

**Apologies: Submitted and accepted by Vivien Self**

#### **77/21 Declarations of Interest**

None.

#### **78/21 Public Participation**

None.

#### **79/21 Minutes of the last Meeting**

**Resolved** that the Minutes of the last meeting held on 18 May 2021 be **AGREED** as a correct record.

#### **80/21 Planning and Road works**

DCC reports had been circulated – no matters raised.

#### **81/21 Annual Governance and Accountability Return**

**RESOLVED** – Members received and noted the Annual Internal Audit Report

**RESOLVED** – Members approved the Annual Governance Statement (Section 1)

**RESOLVED** – Members approved the Accounting Statements (Section 2)

**RESOLVED** – Members approved the Certificate of Exemption

As the meeting was held remotely the Clerk will arrange for signature of the Statements by the Chair.

#### **82/21 Budget**

2021/22 budget position circulated prior to meeting and Clerk provided a verbal summary

#### **83/21 Clerk Update**

Pip Stop – Durham County Council had responded to say that “the change of use of the premises is permitted without the requirement for planning approval and therefore the current use does not breach planning regulations.”

Also that the parking spaces were adequate and “any additional on street parking was likely to take place in a speed restricted area (30mph) Overall the Highways Officer’s overall assessment was that “Despite the concerns of local residents the proposals are not considered detrimental to highway safety””

Discussion took place and it was **AGREED** that the clerk would contact DCC again with more details about concerns (cars parking on path making the path inaccessible in parts,

pedestrians having to walk on the road – which despite being speed restricted to 30mph is a dangerous road.

County Councillors Douglas Oliver and Michael McGaun asked to be copied into correspondence with DCC.

Website – Clerk had still been unsuccessful in contacting website designer but had spent a lot of time looking at website and background and was now in a position to bring it up to date – including publishing the Annual Financial Returns.

Flower Beds – Clerk had been informed by DCC that work should have started on the border by now but informed at the meeting that this has not yet commenced.

It was **AGREED** that clerk would contact DCC regarding this matter

Hours Worked – 20 for June due to extra hours with end of year accounts and website updating.

#### **84/21 Accounts for Payment**

Clerk Salary for quarter - £391.10

Clerk tax - £97.60

Total Results Ltd - £102.00 – Annual Web Hosting and Domain Renewal

All payments **AGREED**.

#### **85/21 Parish Council Committee**

Information had been circulated regarding the Parish Council Committee and asking for any nominations. None suggested by Greencroft Parish Council.

#### **86/21 Code of Conduct**

The new DCC Code of Conduct had been circulated prior to the meeting and it was **AGREED** that this should be adopted by Greencroft Parish Council.

#### **87/21 Seat and Fence Inspections**

Sandra McDonagh and Jane Cain had carried out a monthly check and it had been identified that there were signs of wear and tear on the paintwork on the seats and some maintenance work was required.

It was **AGREED** that the Clerk would initially check with Lanchester Parish Council as they have previously allowed their handyman to help with some such tasks.

#### **88/21 Questions from Members**

None received.

#### **89/21 Chair Announcements**

None.

#### **90/21 Next Meeting**

Tuesday 27 July at 6.00pm via Zoom.

