

## Greencroft Parish Council

### Minutes of the Meeting held on 30 March 2021

**Present: Sandra McDonagh (Chair), John Johnson (Vice- Chair), Barbara Jamieson, Chris Lee, Dorothy Parry, Councillor Ossie Johnson, Paul McAdam (Clerk)**

**Apologies: Submitted and accepted by Jane Cain and Councillor Jude Considine**

#### **29/21 Declarations of Interest**

None.

#### **30/21 Public Participation**

None.

#### **31/21 Minutes of the last Meeting**

**Resolved** that the Minutes of the last meeting held on 23 February 2021 be **AGREED** as a correct record.

#### **32/21 Planning and Road works**

DCC reports had been circulated – no matters raised.

#### **33/21 Budget**

2020/21 budget position circulated prior to meeting and Clerk provided a verbal summary which was that it was anticipated that there would be an underspend in 2020/21 of £143.86

#### **34/21 Clerk Update**

Road repairs highlighted in previous meeting had been reported to Durham County Council and acknowledged with an aim to address within 3 months.

Clerk had attended a training course on Social Media and updated the meeting that the use of social media such as Facebook or Twitter could raise the awareness and profile of the Council but that it was vital to be regularly monitored which was a time/resource commitment. It was **AGREED** to leave for now but consider again in the future.

Hours worked for the quarter by clerk were 37 – 11 in January, 12 in February and 14 in March. It was **AGREED** for payment for these hours to be made.

#### **35/21 Update on Maintenance of Flower Beds**

The Chair, Vice-Chair and Clerk had met a representative from Durham County Council on site to discuss maintenance of the flower bed and a quote had been received to maintain the flower bed.

The quote was for £280.50 and the work would include a summer planting in June, a winter planting in October and all maintenance, feeding, watering etc

It was **AGREED** to accept this quote and ask Durham County Council to carry out this work.

### **36/21 Grass Cutting**

Quotes had been received from Durham County Council and A.D. Purves to carry out the same work as in 2020.

The DCC quote was for £434.64 plus VAT, which was an increase of 1.5% on 2020.

The quote from A.D. Purves saw an increase of 50p per cut, with other prices for treatments remaining the same. For the same work as in 2020 this would see an overall increase in cost of 1%.

It was **AGREED** to accept both quotes and ask the parties to carry out the work

### **37/21 Parish Council Elections**

Discussion around nominations for Parish Council elections where the closing date for submission of applications is 8<sup>th</sup> April 2021.

Councillors reminded of the importance of having forms submitted by this date.

### **38/21 Risk Report and Asset Register**

Risk Review Report and Risk Assessment were discussed and **AGREED**. It was pointed out that the Christmas Tree had died and had been removed from the park area and should therefore be removed from the Asset Register. The Asset Register was **AGREED** if the Christmas Tree was removed.

### **39/21 Accounts for Payment**

Salary for Clerk (Jan – Mar) - £321.46

Tax for Clerk (Jan – Mar) - £80.36

Both payments **AGREED**.

### **40/21 Seat and Fence Inspections**

Chris Lee updated the group that there was no further work required apart from that reported last month.

### **41/21 Questions from Members**

None received.

### **42/21 Chair Announcements**

None

### **43/21 Next Meeting**

Tuesday 27 April 2021 at 6.00pm via Zoom.