

## Greencroft Parish Council

### Minutes of the Remote Meeting held on 21 July 2020

**Present: Sandra McDonagh (Chair), John Johnson, Chris Lee, Dorothy Parry, Jane Cain, Paul McAdam (Clerk)**

**Apologies: Denise Singleton, Councillor Jude Considine**

#### **27/20 Declarations of Interest**

None.

#### **28/20 Public Participation**

None.

#### **29/20 Minutes of the last Meeting**

**Resolved** that the amended minutes of the meeting held on 15 January 2020 and the minutes of the meeting held on 25 February 2020 be **AGREED** as a correct record.

#### **30/20 Planning and Road works**

DCC reports had been circulated - no matters raised

#### **31/20 Update on Pandemic Period**

Clerk updated the meeting regarding the activity of the council during the period since February when there had been no meetings due to COVID-19 restrictions.

- Grass cutting contracts with Durham County Council and Andy Purves had been renewed for 2020.
- It had been identified that Greencroft Parish had not been insured in the last year and this has now been addressed and insurance with Zurich Insurance is now in place.
- Hours worked by Clerk had been 15 hours in April, 8 hours in May and 16 hours in June
- Payments made :
  - o Data Protection Fee - £40.00
  - o CDALC Subscription 2020/21 - £47.44
  - o Clerk Pay and Tax (April – June 2020) - £411.06
  - o Zurich Insurance – £206.08
  - o Paper and Ink for printer - £87.84
  - o Portable Storage Device for laptop - £59.99

#### **32/20 Budget**

Budget position circulated prior to meeting – balance of funds held (after unrepresented cheques clear) is £9,455.91

### **33/20 Annual Governance and Accountability Return**

**RESOLVED** – Members received and noted the Annual Internal Audit Report

**RESOLVED** – Members approved the Annual Governance Statement (Section 1)

**RESOLVED** – Members approved the Accounting Statements (Section 2)

**RESOLVED** – Members approved the Certificate of Exemption

As the meeting was held remotely the Clerk will arrange for signature of the Statements by the Chair.

### **34/20 Clerk Update**

Clerk still experiencing difficulty trying to contact website manager but will continue to try as this needs to be resolved so that meeting information as well as Annual Accounts can be uploaded to the website.

Hours worked in July anticipated to be higher due to extra workload with end of year accounts and insurance issues.

### **35/20 Accounts for Payment**

None

### **36/20 Seat and Fence Inspections**

Chris Lee unable to feedback to the meeting due to technical issues.

John Johnson had repaired a seat and was thanked by the Chair for doing this.

### **37/20 Speeding through the village**

John Johnson updated the meeting that he had met with a concerned member of the public regarding speeding and had explained the history of trying to deal with this issue.

There was discussion around the Speedwatch Team visiting the area – and a report that they may actually have been present today.

Speed Warning signs also discussed and Clerk tasked with finding out who deals with these signs and how to arrange one.

### **38/20 Questions from Members**

None received.

### **39/20 Chair Announcements**

Chair informed the meeting that Denise Singleton had tendered her resignation as a Councillor due to other commitments and expressed thanks for her service to the Council.

### **40/20 Next Meeting**

Tuesday 29 September 2020 at 6.00pm remotely via Zoom

