

Greencroft Parish Council

**Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on
Tuesday 30 April 2019 at 6.00pm**

Present: Mr John Johnson (Chair)
Mrs S McDonagh (Vice-Chair)
Mrs Jane Cain
Mr Chris Lee
Mrs Dorothy Parry
Mr Mark McNally (Clerk)

Apologies; Councillor Jude Considine and Denise Singleton.

57/19 Declarations of Interest

None to declare

58/19 Public Participation

None

58/19 Minutes of the last meeting

Resolved that the minutes of the Ordinary Meeting held on 26 March 2019 be agreed and signed as a correct record.

59/19 Planning

DCC reports had been circulated.

It was noted that proposed building works to 4 Lanchester Road had been dealt with under Officer delegated powers.

60/19 Roadworks

DCC reports had been circulated.

Signed.....

61/19 Correspondence

A request for financial assistance had been received from County Durham Citizens Advice.

Resolved- That the request be noted but no further action taken.

62/19 Parish Councils Committee- 16 March 2019

The minutes of this meeting were still awaited.

63/19 Flower Beds and Grass Cutting

In accordance with Minute 45/19 the Clerk reported that the Chairman had agreed the quotation from Andy Purves in the sum of £556.80 for grass cutting and associated maintenance of the recreational area at Maiden Law.

Resolved- that the action of the Chairman be noted.

64/19 Wildflower Planting- Mid Durham AAP Environmental Pot

A site inspection attended by the Chairman/Vice- Chairman together with the appropriate County Officer had taken place on 26 April to consider options for how the allocated £1000 from the AAP might be applied. There appeared to be some flexibility in the way the money could be spent and options including both wild flower planting removal of picket fencing on the Parish boundaries were considered. Further clarification on how this allocation might be spent across the various options were awaited.

Resolved- that the funding options for such schemes be forwarded to Parish Councillors for consideration given the timescales for planting should this continue to be an option.

Signed.....

65/19 Clerk Update

Mazurs External Audit Training- a session at County Hall had been attended on 3 April. The Parish Council could claim exemption from the comprehensive external Audit given its limited budget-precept. The Clerk was progressing this matter and would progress the annual Internal Audit shortly thereafter.

Clerks Hours- the hand over period with the outgoing Clerk was now concluded. Together with normal business a total of 18 hours had been worked to date.

Banking Arrangements- transfer of mandate arrangements had now been all completed.

Smaller Councils Forum- the next meeting would be held at Shildon on Saturday 23 May and agenda items had been invited. The Clerk would decide to attend once the agenda had been published.

66/19 Asset Register

The Asset register for 2019 was circulated.

Resolved- that the register be accepted subject to the amendment of the "Picnic Bench" entry to include "and two seats".

67/19 Risk Assessment 2019-2020

The current risk assessment document was circulated for annual review

Resolved- that the document be agreed.

68/19 Financial Information

The precept of £3476.08 plus LCTSS Grant of £104 had been received.

The Annual Bank Reconciliation showed an overall total of £5402.45 as at 31 March 2019.

69/19 Budget

Members agreed the monthly budget sheet which showed no expenditure to date in the new financial year. The current bank balances showed £8982.53 as at 24 April 2019.

70/19 Accounts for Payment

Data Protection Renewal Certificate 2019- £40.

CDLAC- Annual Subscription- £44.01

Resolved- that these accounts be paid.

71/09 Seat and Fence Inspections

There were several posts in need of replacement on the fence to the east of the recreation area. The Chairman offered to donate posts and to purchase others as necessary and arrange for their installation.

Resolved- that approval be given for the purchase-installation of posts and wiring as necessary.

72/09 Chairpersons Announcements- None

73/09 Questions from Members

The Clerk had sought advice from the County Council on several highway-lighting matters submitted by Councillor Chis Lee. Replies had been received and circulated to all members. These replies provided updates on lighting standards issues which related largely to the new housing development on the Willowburn site. Bus stops adjacent to the development would be relocated to accommodate the new road-footpath layout.

74/09 Next Meeting

Resolved- that the AGM and next Ordinary meeting be held at Lynwood

House, Lanchester at 6.00pm on Tuesday 28 May 2019

Signed.....