

# Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on  
Tuesday 27<sup>th</sup> March 2018 at 7.00pm

- Present** Mr John Johnson (Chair)  
Mr C Lee  
Mrs Denise Singleton  
Mrs Dorothy Parry  
Cllr Ossie Johnson (observer)  
Mrs L Cummings - Clerk
- Apologies** Mr Kevin McDonagh, Mrs Sandra McDonagh and Mr David Quayle –  
Apologies Accepted
- 18/18**        **Declarations of Interest**  
There were no declarations of interest.
- 19/18**        **Public Participation**  
None.
- 20/18**        **Minutes of the last meeting**
- (i)        **Resolved** - that the minutes of the Ordinary Meeting held on 30  
January 2018 confirmed as a correct record and signed by the  
Chair.
- 21/18**        **Planning**
- None
- 22/18**        **Roadworks**
- Resolved** – Clerk informed the meeting she had requested an update  
on the clearing of the drains and gullies from Morrison’s roundabout to  
Lanchester on the A6078 using the unique reference number FS-Case-  
25175673 and had been informed by DCC the work had been added to  
the 12 month works programme.
- Unresolved** – Clerk was informed a further gully at Rose Cottage on  
the left handside of Maiden Law heading towards Annfield Plain was  
overflowing, she would report to DCC
- Unresolved** – Clerk was informed a flooding issue outside 4A  
Lanchester Road caused the water to miss the gully and flood the drive  
causing the resident to have to purchase sand bags. She would report  
to DCC.

Signed.....

**23/18 Correspondence**

- (i) Clerk received a request for donation to County Durham School Benevolent Fund. It was agreed to note the request

**24/18 Parish Councils Committee**

**Resolved** – The Clerk stated the Minutes for 24<sup>th</sup> March 2018 will be forwarded once received. The Clerk had been asked to forward any possible fly tipping areas back to the Joint Parish for the next meeting. It was suggested Tower Road, Maiden Law and this would be forwarded.

**25/18 Flower Beds and Grass Cutting**

**Unresolved** – Following a site meeting with the Clerk, Paul Snowdon, John Johnson and Sandra McDonagh to look at the summer planting, Paul had been asked to quote for the play area flower bed and the planting of low maintenance shrubs in the flower bed on the west side of Lanchester Road below the bus shelter. The quote received was £225. Following discussion it was decided to ask Paul to provide a quote for the raising of the bed below the bus shelter and include maintenance of both. Clerk had contacted Martin Brisco (DCC) and was informed the flower bed could be raised with no objections from the Highways section.

**Resolved** – The Clerk stated she had received the invoice from DCC for £491.41 for the grass verge cutting .

**26/18 Clerk Update**

**Resolved** – No training attended.

**Resolved** – Meeting attended with Steve Ragg on 9<sup>th</sup> April to look at year end paperwork.

**Resolved** – Recreation Area Fence – Outstanding invoice from Mr F Emmerson had been received for £156.00 for the completed works.

**27/18 Financial Information**

None

**28/18 Budget**

**Resolved** – Members agreed monthly budget sheet.

**Resolved** – Members agreed monthly bank balance information £6,341.91

Signed .....

**29/18 Clerks – Hours worked and Subsequent Payment**

**Resolved** – Members approved 15 hours worked January 2018, 18 hours February 2018 and 17 hours March 2018 and subsequent payment

**30/18 Accounts for Payment**

**Resolved**

Clerk Salary Sept-Dec 2017 - ££363.25  
HMRC (Clerk Tax) - £90.80  
DCC grass cutting - £491.41  
Emerson Fencing - £156.00

**31/18 Seat and Fence Inspection**

**Resolved** – CL inspection undertaken and no major issues with the seats.

Resolved - Discussion occurred concerning the boundary fence, at the far end of the Green following the recent sheep invasion and the stock proof requirement. It was agreed to remove the tape hanging on the fence and if a problem occurs again to then look into who is the owner of the fence and inform them they will need to stock proof it.

**32/18 Chairperson’s Announcements**

JJ informed the Parish that Vivien Self had resigned from the Parish Council and he thanked her on behalf of the Council for all her hard work over the years and stated she would be very much missed. It was agreed for the Clerk to write to Vivien thanking her for her time and commitment.

**33/18 Questions from Members**

No questions.

**34/18 Date of Next Meeting**

**Resolved** - that the next Ordinary meeting of the Council be held in Lynwood House, Lanchester on Tuesday 24 April 2018 at 7.00pm..

**Meeting ended at 8.00 p.m.**

**Certified as a true record**

**Chairman**.....

**Date**.....