

Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on
Tuesday 29 September 2016 at 7.00p.m.

Present Mr J Johnson – Chair
Mr C Lee, Mrs D Parry, Mr D Quayle and Mrs V Self

Councillor Ossie Johnson (County Councillor)
Mrs J Toase (Clerk)
Mrs S Laverick
Andy Coulthard (AAP)

Apologies

There were no apologies for absence

107/16 Declarations of Interest

There were no Declarations of Interest

108/16 Public Participation

No members of the public were present at the meeting

109/16 Minutes of the last meeting

(i) **Resolved** - that the minutes of the Ordinary Meeting held on 26 July 2016 be confirmed as a correct record and signed by the Chair

110/16 Durham County Council Budget 2017/18 Consultation

Presentation given by Andy Coulthard, DCC, AAP.

Resolved

- i) Consultation papers received.
- ii) Any completed survey forms to be returned to the Clerk who will forward to Andy Coulthard
- iii) Members thanked Andy and he left the meeting.

111/16 Correspondence

(i) **County Durham and Cleveland Training Partnership – Training Courses**
Members consider attendance of the Clerk to attend relevant training courses

Signed.....

- (ii) **Durham County Council – Supportive Leaflet**
Members considered displaying the literature
Resolved - that the leaflets to be displayed in the notice board
- (iii) **LCR Magazine**
Resolved - that the magazine be received
- (iv) **Clerk & Councils Direct – September magazine**
Resolved - that the magazine be received
- (v) **County Durham Association of Local Councils – AGM**
Resolved – information shared
- (vi) **Meeting with MP’s and Parliamentary Outreach Workshop**
Resolved – information shared

112/16 Parish Council Committee

Resolved - Members were updated of the fly tipping cameras. Another update will be provided after the next PCC meeting

113/16 Public Space Protection Order for Dog Control

Resolved – members fully support and delegated authority given to Clerk to respond

114/16 Seats – Tower Road

Resolved – JJ and CL to undertake work when weather permits

115/16 Clerk

Members received an update on the position of Clerk and considered a draft contract of employment

Resolved

- i) The reference received for the Clerk be approved
- ii) The contract of employment be approved and provided to the Clerk
- iii) Thanks be given to Sally Laverick for work undertaken

116/16 External Audit – year ended 31 March 2016

Resolved – members formally approved and accepted the Annual Return

Signed.....

117/16 Financial Information

Resolved – members formally approved and accepted the report

118/16 Clerks – Hours Worked

Resolved - that approval be given for payment for 22 hours (S Laverick) and 22.5 hours (J Toase)

119/16 Accounts for Payment

Resolved - that approval be granted for cheque payments made as follows:

BDO LLP	external audit	- £36.00
P Snowdon	summer flowers beds	- £225.00
S Laverick	expenses – stamps	- £5.66
S Laverick	- salary (August – September)	- £175.98
HMRC	- tax & NI (August – September)	- £88.80
J Toase	- salary (August – September)	- £180.18
	Total	- £711.62

120/16 Chairperson’s Announcements

There were no announcements

121/16 Questions from Members

No questions

122/16 Date of Next Meeting

Resolved - that the next Ordinary meeting of the Council be held in Lynwood House on Tuesday 25 October at 7.00pm

Meeting ended at 8.15 p.m.

Certified as a true record

Chairman.....

Date.....

Signed.....