

# GREENCROFT PARISH COUNCIL



Sally Laverick  
Clerk to the Council

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19 May 2016

I hereby summon you to attend  
the next Ordinary Meeting of Greencroft Parish Council  
which will be held at **Lynwood House**  
on **Tuesday 24 May** 2016 following the Annual Council Meeting at 7.00pm.

Press and public are welcome to attend.

Clerk to the Council

## **AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Participation**
- 4. Minutes of the last meeting**
  - (i)** To confirm and approve the minutes of the Ordinary Meeting held 27 April 2016 (attached A)
- 5. Correspondence**
  - (i) Donation – member of the public**  
To receive information on a donation received
  - (ii) Clerk & Councils Direct**  
To receive the publication

- 6. Flower Beds**  
To consider the summer planting of the flower beds and the price received
  
- 7. Position of Clerk**  
To receive the resignation of the current Clerk  
To discuss the arrangements for replacement of Clerk
  
- 8. Internal Audit 2015 / 16**  
To consider the report (attached B)
  
- 9. Financial Information**  
To consider the report (attached C)
  
- 10. Clerk – Hours Worked**  
To consider and approve the hours worked in May
  
- 11. Accounts for Payment**  
To approve the following accounts:

Zurich	- insurance	- £232.71
S Laverick	- computer and printer	- £523.98
  
- 12. Chairperson’s Announcements`**
  
- 13. Questions from Members – Information only**  
To deal with questions submitted by Members. Members are reminded that questions to be asked at the meeting must be submitted to the Clerk by 12 noon on the day preceding the meeting.
  
- 14. Date of next meeting**  
To set the date and time for the next meeting