

Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on
Monday 21 March 2016 at 7.00p.m.

Present Mr J Johnson – Chair
Mr C Lee, D Parry, D Quayle and Mrs V Self

Apologies

There were no apologies for absence

32/16 Declarations of Interest

There were no Declarations of Interest

33/16 Public Participation

No members of the public were present at the meeting

34/16 Minutes of the last meeting

Resolved - that the minutes of the Ordinary meetings held on 26 January and 23 February be confirmed as a correct record and signed by the Chair

35/16 Correspondence

(i) Great North Air Ambulance

Resolved - that the letter of thanks for donation be received

(ii) Clerks and Councils Direct – March Newsletter

Resolved – that the Newsletter be received

(iii) Durham Constabulary – letter

Resolved – that the letter from Durham Constabulary be received

36/16 Grass Cutting

The Clerk provided information on prices received for grass cutting

Resolved - that

- (i)** A D Purves be appointed to undertake 10 cuts of the grass in the 'blue' area at a cost of £29.00 + vat per cut
- (ii)** A D Purves be appointed to apply herbicide to the 'blue' area on two occasions through the season at a cost of £24.25 + vat per application
- (iii)** A D Purves be appointed to apply herbicide around the seats in the 'yellow' area on two occasions through the season at a cost of £18.25 + vat per application

- (iv) The Parish Council meet the cost of 8 cuts in the 'green' area to top up cutting carried out by Durham County Council on land in its ownership. The eight cuts to be carried out by Durham County Council at a cost of £403.46 plus VAT

37/16 Memorial Seat

It was reported for information that the seat had been installed

Resolved - that agreement be given for the installation of a plaque on the seat

38/16 Transparency Code – application for funding

Members were informed that confirmation of grant in the sum of £518.78 had been received to purchase a laptop and printer. Members agreed that an internet security package be purchased.

Resolved - that the position be noted and arrangements be made for the purchase of the equipment

39/16 Review of Risk Assessment

Consideration was given to the report of the Clerk. It was agreed that the item 'Internet Security' be added to the risk assessment, with the purchase of an internet security package included to reduce the risk.

Resolved - that the report be approved as amended

40/16 Review of Internal Audit

Consideration was given to the report of the Clerk

Resolved - that the report be received and the recommendations adopted

41/16 Financial Information

Consideration was given to the report of the Clerk

Resolved - that the report be received

42/16 Clerk – Hours Worked

Resolved - that approval be given for payment for 10.5 hours worked in February and 8 hours in March

43/16 Accounts for Payment

Resolved - that approval be granted for payments made as follows at the next meeting:

Great North Air Ambulance	- Donation	- £50.00
S Laverick	- Expenses	- £32.07
CCL Office Ltd	- Stationery	- £73.61
S Laverick	- Salary (Jan – March)	- £202.05
HMRC	- Tax (Jan – March)	- £50.40

44/16 Chairperson's Announcements

There were no announcements

45/16 Questions from Members

There were no questions from members

46/16 Date of Next Meeting

Resolved - that the next Ordinary meeting of the Council be held in Lynwood House on Wednesday 27 April 2016 at 7.00pm

Meeting ended at 7.35 p.m.