

# Greencroft Parish Council

Minutes of the Ordinary Meeting held at Lynwood House, Lanchester on  
Tuesday 26 January 2016 at 7.00p.m.

**Present** Mr J Johnson – Chair  
Mr C Lee, Mr D Quayle, Mrs V Self and Mrs D Parry

**Apologies**  
No apologies were received

**1/16**            **Declarations of Interest**  
  
There were no Declarations of Interest

**2/16**            **Public Participation**  
  
No members of the public were present at the meeting

**3/16**            **Minutes of the last meeting**  
  
**Resolved** - that the minutes of the Ordinary Meeting held on 18 November 2015 be confirmed as a correct record and signed by the Chair

**4/16**            **Correspondence**

- (i) Clerk & Councils Direct – January Newsletter**  
**Resolved** - that the Newsletter be received
- (ii) War Memorials Trust – November Bulletin**  
**Resolved** - that the Bulletin be received
- (iii) LCR – Winter Magazine**  
**Resolved** - that the Magazine be received
- (iv) Parish Councils Committee (PCC)**  
**Resolved** - that the minutes of the meeting held on 21 November be received  
An update on the position with regard to the purchase of fly-tipping cameras was given. The Neighbourhood Warden Service is currently undergoing a restructure. There are currently 24 fly tipping cameras around the county which require management and maintenance. Durham County Council has no capacity at present to take on any more cameras. The proposed project from

the 8 parish councils in the Mid Durham Area to purchase 4 cameras is therefore placed on hold.

**Resolved** - that the information be received

The current fly tipping hot spots were discussed

**Resolved** - that the fly tipping hot spots on Tower Road and Edge Lane are reported to the Neighbourhood Warden Service for attention

(v) **Buckingham Palace Garden Party – 24 May 2016**

**Resolved** - that the correspondence be received

**5/16 Installation of new seat**

An update was given. The seat had been delivered and would be installed by members once the weather has improved.

**Resolved** - that the report be received

**6/16 Transparency Code – application for funding**

It was reported that a decision on the recent application for funding had not yet been received

**Resolved** – that the report be received

**7/16 Parish Council website**

Members were informed of information received from Durham County Council regarding future website services. Currently the County Council host and maintain the Parish Council website at no charge. We have been informed that from 2016 there is an option to continue with this arrangement by entering into a service level agreement with the County Council for an annual service charge estimated to be £575. If a service level agreement is not entered into the County Council will continue to host the website until 31 March 2017 at which point it will then be taken down.

**Resolved** - that information and prices are sought for alternative website design and hosting

**8/16 External Audit Arrangements**

The Clerk reported on details of revised external audit procurement which will be introduced from 1 April 2017. From 1 April 2017 Parish and Town Councils will have an auditor appointed to them by a new 'sector-led body' or a Parish Council can decide to procure their own.

The Smaller Authorities Audit Appointments Ltd (SAAAL) has been established to act as the procurement body to appoint an external auditor.

**Resolved** - that Greencroft Parish Council opt in to these new arrangements

**9/16 Registration and Declaration of Interest**

Consideration was given to information circulated

**Resolved** - that the information be received

**10/16 Donations**

Consideration was given for requests for donations from

- Great North Air Ambulance
- Butterwick House Hospice
- Durham Cathedral

**Resolved** – that a donation of £50 be made to Great North Air Ambulance

**11/16 Budget 2016/17**

**Resolved** - that the approved budget information be received and noted

**12/16 Financial Information**

Consideration was given to the report of the Clerk

**Resolved** - that the report be received

**13/16 Clerk – Hours Worked**

**Resolved** - that approval be given for payment for 8 hours worked in December as authorised by the Chair and for 7 hours worked in January

**14/16 Accounts for Payment**

**Resolved** - that approval be granted for payments made as follows:

S Laverick	- Salary (Oct - Dec)	- £197.90
HMRC	- Tax (Oct - Dec)	- £49.60
P Snowdon	- Flower beds	- £225.00

Durham County Council	- Grass Cutting	- £480.55
Marmax Products Ltd.	- Seat	- £394.20

And that authority be given for the purchase of paper and printing cartridges

**15/16 Chairperson's Announcements**

There were no announcements

**16/16 Questions from Members**

There were no questions from members

**17/16 Date of Next Meeting**

**Resolved that:**

- (i) the next Ordinary meeting of the Council be held in Lynwood House on Tuesday 23 February 2016 at 7.00pm
- (ii) the meeting of the Council in March to take place on Monday 21 March

**Meeting ended at 8.00p.m.**